

**Civic Building & Construction Pty Ltd (In Liquidation)**  
**A.C.N 604 556 407**

**Ozzie Tycoon Construction Pty Ltd (In Liquidation)**  
**A.C.N 610 405 180**

**Oz Group (NSW) Pty Ltd (In Liquidation)**  
**A.C.N 618 449 335**

**Express Formwork Supply Pty Ltd (In Liquidation)**  
**A.C.N 616 572 082 and**

**Rad Group (Aust) Pty Ltd (In Liquidation)**  
**A.C.N 618 479 388 (“the Companies”)**

**(“the Group”)**

Statutory Report to Creditors

6 December 2018

## 1. Executive Summary

### 1.1. Liquidator appointment

I was appointed Liquidator of the following companies on 7 September 2018 pursuant to Orders of the Federal Court of Australia upon an application of a winding up order lodged by the petitioning creditor, Deputy Commissioner of Taxation (“the ATO”).

- Civic Building & Construction Pty Ltd (“Civic”)
- Ozzie Tycoon Construction Pty Ltd (“Ozzie”)
- Oz Group (NSW) Pty Ltd (“Oz Group”)
- Express Formwork Supply Pty Ltd (“Express”)
- Rad Group (Aust) Pty Ltd (“Rad”)

Collectively referred to as “the Group” or “the Companies”.

Due to the association of the companies, investigations are being conducted concurrently and in the interest of costs, the statutory report has been prepared for the Group in one report. This report should be read in conjunction with our initial reports to creditors dated 18 September 2018. If you have not received a copy, please contact my office.

### 1.2. Purpose of this report

The purpose of this report is to:

- provide you with an update on the progress of the liquidations; and
- advise you of the likelihood of a dividend being paid in the liquidations.

I am not proposing to hold a meeting of creditors at this time and creditors are requested to complete the proof of debt forms for the Companies (attached as **Annexure S to W**) and return it to my office to submit their claim if not already done so.

Creditors have the right to request a meeting that complies with the guidelines set out in the ARITA information sheet “Creditors Rights in Liquidation” as attached at **Annexure B**. However, I propose to have my remuneration approved by a proposal without a meeting. Information about passing resolutions without a meeting is attached as **Annexure C**.

### 1.3. Estimated return to creditors

A dividend to any class of creditors is reliant on the recovery of voidable transactions.

If a dividend is going to be paid, you will be contacted before that happens and if you have not already done so, you will be asked to lodge a proof of debt. This formalises your claim in the liquidation and is used to determine all claims against the relevant company in the Group.



## 1.4 Summary of investigations

In my opinion the Companies may have been operating illegal phoenix operations or a tax avoidance scheme. Whilst I have limited information to form my opinion, I note the following factors:

- Companies were all operating in the labour hire industry
- Frequent replacement of office holders and commonality with directors and bank account signatories
- No tax returns or BAS lodged
- The only known creditor is the ATO
- No books and records
- Directors uncontactable and failing to co-operate
- Large volume of unexplained cash transactions and overseas transfers
- Signatories on the bank accounts do not reflect officeholders

The directors in my opinion have breached their fiduciary duties which would give rise to claims under sections 180 -184 of the Corporations Act 2001 (“the Act”). The most serious of these offences may be a criminal breach of Section 184 relating to good faith, use of position and use of information.

My investigations into the affairs of the companies have been limited as I have not received any Reports as to Affairs or books and records. I have attempted to contact the director/(s) without any success. I have spoken to the Group’s accountants; however, they have advised that no financial records have ever been prepared by them and they do not hold any books and records.

A review of the Group’s bank statements shows numerous regular large cash withdrawals and some transfers overseas. In the absence of any records it may be necessary to contact the Group’s customers and/or conduct public examinations to obtain further information. I intend to apply for funding under the Assetless Administration Scheme and Joint Phoenix Task Force to continue my investigations.

Further investigations may identify possible offences and recovery actions available for the Liquidator to pursue, such as Insolvent trading, Breach of director’s duties, Unfair preferences and Unreasonable Director-Related Transactions. I believe that due to the scale and severity of the Groups actions there may be possible breaches of Section 184 Good faith, use of position and use of information – criminal offences.

Should any of these possible recovery actions be identified I will need to assess the commercial viability and the cost benefit of pursuing these actions which will be undertaken during the next phase of my investigations.

Any offences will be reported to the Australian Security and Investment Commission (“ASIC”) in a confidential report issued pursuant to section 533 of the Act.

## 2. Update on Liquidation

### 2.1 Company Backgrounds

I understand the Companies were in the construction industry, specifically in the labour hire industry, with their main business activities being as follows:

- Civic - formwork, steel fixing and concreting subcontractors
- Ozzie - supplied labour, equipment and consumables (eg welding machines, hand tools, etc)
- Oz Group - carpentry services
- Express - Hardware and Building Supplies Retailing
- Rad – Non-residential property operators

I have attached an organisational chart as **Annexure A** depicting the various entities and relationships within Group.

It appears that the Group had ceased trading prior to my appointment. A summary of the director/(s) of the companies over the last three years is detailed below.

	Position	Commenced	Cessation
<b>Civic Building &amp; Construction Pty Ltd</b>			
Finau Filiava	Director	4 March 2015	
Finau Filiava	Secretary	4 March 2015	
<b>Oz Group (NSW) Pty Ltd</b>			
Rayan Elchami	Former Secretary	7 April 2017	9 July 2018
<b>Ozzie Tycoon Construction Pty Ltd</b>			
Fahad Mubarak	Director	15 March 2017	
Fahad Mubarak	Secretary	15 March 2017	
Fouad Arja	Former Director	23 March 2016	7 April 2017
Rouba El-Ayach	Former Director	27 January 2016	23 March 2016
Fouad Arja	Former Secretary	23 March 2016	7 April 2017
Rouba El-Ayach	Former Secretary	27 January 2016	23 March 2016
<b>Express Formwork Supply Pty Ltd</b>			
Ali Enezi Saad	Director	2 May 2017	
Ali Enezi Saad	Secretary	2 May 2017	
Rayan Elchami	Former Director	22 December 2016	2 May 2017
Rayan Elchami	Former Secretary	22 December 2016	2 May 2017



	Position	Commenced	Cessation
<b>Rad Group (Aust) Pty Ltd</b>			
Fahad Mubarak	Director	10 April 2017	
Fahad Mubarak	Secretary	10 April 2017	

## 2.2 Report as to Affairs (“RATA”)

The Act requires the Director/s to provide me with a RATA, detailing the financial position of the Company the date of my appointment. On 10 September 2018, I requested the director/s of each company to complete a RATA. Detailed below is a summary of the current position:

- **Civic** - no response has been received. A reminder letter has been sent to Finau Filiava, however, no response has been received to date.
- **Ozzie** – this letter was “returned to sender”. I understand that Fahad Mubarak is no longer in Australia. Letters have been sent to Fouad Arja and Rouba El-Ayach (the company’s former directors) requesting the completion of a RATA. No responses have been received to date.
- **Oz Group** - this letter was “returned to sender”. My investigations have revealed that Rayan Elchami was made bankrupt on 9 July 2018. A current address has been obtained and a letter has been sent requesting the completion of a RATA. I have also written to Fouad Arja and Laila Ismail who were bank account signatories, requesting they complete a RATA. No responses have been received to date.
- **Express** - this letter was “returned to sender”. I have been unable to find a current address for Ali Saad. A letter has also been sent to Rayan Elchami (the company’s former director) requesting the completion of a RATA. I have also written to Fouad Arja, a bank account signatory, requesting he complete a RATA. No responses have been received to date.
- **Rad** – this letter was “returned to sender”. I understand that Fahad Mubarak is no longer in Australia. There are no former directors, however, I have written to Fouad Arja, a bank account signatory, requesting he complete a RATA. No response has been received to date.

With the exception of Civic, I am not aware of any assets. At the date of my appointment, Civic held a bank account with Westpac. This was closed on my appointment and \$21.35 was received by me. At the date of my appointment, Ozzie held a bank account with St George Bank which had a balance of \$3.79.

The only known creditor is the ATO whose debts are summarised below:

	ATO (\$)
Civic	981,072
Ozzie	817,469
Oz Group	101,538
Rad	1,875,951
Express	281,254
<b>TOTAL</b>	<b>4,057,283</b>

### 3. Financial Analysis

At the date of this report, I have not received any company books and records from the director/(s) of the Group. I have been liaising with the petitioning creditor. I wrote to Zein Accounting Group (accountant for Civic) and M Genday & Co (accountant for the rest of the Group). Both advised that they do not have any company books and records and only assisted in setting up the companies.

### 4. Investigations

#### 4.1 Company books and records

With the exception of bank statements, I have not received any books and records for the Group to date. To date, I am preparing to file an application with ASIC asking for assistance in the collection of books and records and RATA.

Accordingly, due to the absence of any books and records from the Directors of the Companies I am of the view that the Group's books and records have not been kept in a manner that complies with Section 286 of the Act. This will be addressed to the ASIC in my report pursuant to Section 533 of the Act.

#### 4.2 Reasons for Failure

My investigations have revealed that the reason for the failure of the Group was the failure to account for income tax, PAYG and GST, which resulted in substantial liabilities to the ATO. In my opinion the directors may have reckless and intentionally dishonest with the non-payment of taxes. It is also apparent these Companies may have been formed to engage in phoenix activity due to the factors outlined at section 1.4 of the report.

#### 4.3 Unidentified transactions

On 10 October 2018, I received a number of documents from the ATO to assist in the liquidation of the Group. The information collected from the bank records has allowed me to produce a breakdown of different types of transactions in each individual entity.

	Civic (\$)	Oz Group (\$)	Ozzie (\$)	Express (\$)	Rad Group (\$)
Deposits to bank accounts	7,590,403	1,401,257	2,768,834	2,440,517	9,467,774
<b>Breakdown of transfers and withdrawals</b>					
Bank Fees and charges	237	226	537	66	1,067
ATM/Cashcard/Cash Withdrawals	7,559,255	1,267,200	2,192,444	2,253,758	8,686,612
Bank fund transfer	-	22,400	560,940	179,700	71,300
EFTPOS	10,673	405	3,437	154	1,294
Rent	-	-	-	-	16,598
NRMA insurance	-	13,108	-	-	-
Visa purchases	18,949	-	10,263	-	-
Foreign transfer	-	97,000	-	-	683,003
Other	1,289	918	1,209	6,839	7,899
	7,590,403	1,401,257	2,768,830	2,440,517	9,467,774



Based on the breakdown it appears that the majority of transactions were cash withdrawals. Due to the nature of this type of transaction the only way to obtain information on the whereabouts of the cash is through public examinations on the Group's Director's and officers. It is clear from the breakdown that these Companies had the funds to pay outstanding statutory obligations and were intentionally evading the debts.

#### **4.4 Recoveries, offences and voidable transactions**

The liquidator is required to complete and lodge a report with the ASIC pursuant to Section 533 of the Act where it appears to the liquidator that a past or present officer of the Company may have been guilty of an offence in relation to the Company and in other circumstances. I intend to lodge a report pursuant to this section of the Act.

Pursuant to Part 5.8B of the Act, the liquidator is permitted to recover transactions that appear to be voidable transactions in respect of money, property or other benefits.

To the extent that information has been available, I have reviewed the bank statements for the period approximately six months prior to the appointment of the liquidator to determine whether any creditors have been preferred over the general body of creditors as a result of any transaction.

The relation back date period is 7 March 2018 (six months prior to the lodgement of the winding up application) to 7 September 2018.

Possible voidable transactions that may be recoverable by the liquidator include the following:

##### **a) Unfair preferences (Section 588FA)**

Unfair preferences are transactions between the company and a creditor resulting in the creditor receiving more than the creditor would receive if the transaction were set aside and the creditor was to prove for this amount in the winding-up. Voidable transactions must have taken place in the period beginning six (6) months prior to the relation back day and ending on the date of liquidation.

Based on the Group's bank statements, and lack of substantiating documentation, I have not identified any transactions that would be subject to this Section of the Act.

##### **b) Uncommercial Transactions (Section 588FB)**

Section 588FB of the Corporations Act provides for transactions that were not beneficial or detrimental to the Company as being void. The transaction must have occurred when the Company was insolvent or would become insolvent.

Based on the Group's bank statements, I have not identified any transactions that would be subject to this Section of the Act, however, further investigation will be conducted should I receive the Group's books and records.

**c) Unfair Loans (Section 588FD)**

Section 588FD of the Act provides for loans to be voided in circumstances where interest or charges are considered extortionate.

Based on the Group's bank statements, I have not identified any transactions that would be subject to this Section of the Act. Further investigation will be conducted should I receive the Group's books and records.

**d) Unreasonable Director-Related Transactions (Section 588FDA)**

Section 588FDA of the Corporations Act provides for transactions where it may be expected that a reasonable person in the Company's circumstances would not have entered into the transaction having regard to the benefits, detriments and respective benefits to other parties.

Based on the Group's bank statements, I have not identified any transactions that would be subject to this Section of the Act. We note that substantial cash withdrawals and overseas transfers were made, which may give rise to a claim under section 588FDA. Further investigation will be conducted should I receive the Group's books and records.

**e) Related Party Transactions (Section 588FE(4))**

Section 588FE(4) of the Act provides for payments to related parties may be voided where the Company was insolvent at the time of the transaction.

Based on the Group's bank statements, I have not identified any transactions that would be subject to this Section of the Act, however, a review of the Group's bank statements shows numerous regular large cash withdrawals and some transfers overseas. It is possible these may have been related party transactions and require further investigation. In the absence of the Group's books and records it would be necessary to conduct bank traces on the overseas transfers. This would require funding from creditors and/or ASIC.

**4.5 Insolvent Trading (Section 588G)**

Section 588G of the Act provides that a company's director(s) has a duty to protect the Company from incurring debt when there are reasonable grounds for suspecting that the Company will be unable to pay its debts as and when they fall due. Section 588M of the Act provides that a Liquidator is able to recover 'damages' from the director(s) of an insolvent company, in an amount equal to the loss or damage suffered by the Company as a result of a breach of duty.

Section 95A(1) of the Corporations Act 2001 provides a definition of a solvent entity as follows:

*"A person is Solvent if, and only if, the person is able to pay all of its debts, as and when they become due and payable"*

An insolvent entity is defined under Section 95A(2) of the Corporations Act 2001 as:

*"A person which is not Solvent is Insolvent"*



Section 588V of the Corporations Act states that a holding company can be liable for insolvent trading claims against a Liquidator if:

1. The corporation is the holding company of the Company at the time the debts were incurred by subsidiary; and
2. The Company is insolvent at that time; and
3. There were reasonable grounds for suspecting that the Company is insolvent or would become insolvent; and
4. The holding company or at least one of its directors were aware of the grounds for suspecting insolvency.

Given the level of the ATO debt, it is likely the Group traded whilst insolvent. Further investigation is required.

When making my assessment of the Group's insolvency I would also consider the many common law principles, some of which include:

- Whether or not a company is insolvent for the purposes of the Corporations Act, ss95A, 459B, 588FC or 588G(1)(b) is a question of fact to be ascertained from the consideration of the company's financial position taken as a whole.
- In considering the company's financial position as a whole, the court must have regard to the commercial realities. Commercial realities will be relevant in considering what resources are available to the company to meet its liabilities as they fall due, whether the resources other than cash are realisable by sale or borrowing upon security, and when such realisation are achievable.
- The conclusion of insolvency ought to be clear from a consideration of the debtor's financial position in its entirety and generally speaking ought not to be drawn simply from evidence of temporary lack of liquidity. It is the debtor's inability, utilising such cash resources as he has or can command through the use of his assets, to meet his debts as they fall due which indicates

The defences available to directors pursuant to section 588FGB of the Act include:

- if it is provided that, at the payment time, the person had reasonable grounds to expect, and did expect, that the company was solvent at that time and would remain solvent if it made the payment;

- had reasonable grounds to believe, and did believe:
  - that a competent and reliable person (*the other person*) was responsible for providing to the first-mentioned person adequate information about whether the company was solvent; and
  - that the other person was fulfilling that responsibility;
- expected, on the basis of information provided to the first-mentioned person by the other person, that the company was solvent at that time and would remain solvent even if it made the payment.
- because of illness or for some other good reason, the person did not take part in the management of the company at the payment time.
- the person took all reasonable steps to prevent the company from making the payment; or there were no such steps the person could have taken.

If a liquidator further investigates and/or pursue an insolvent trading claim against the directors, that action will be assessed on a cost/benefit basis and will include consideration of the financial position of the directors against whom recovery action may be taken. Funding may be sought from creditors to pursue the directors for an insolvent trading claim. Creditors are also able to pursue the directors for their own insolvent trading action, subject to consent of the Liquidator and time frames imposed under the Act.

#### **4.6 Breach of Directors Duties**

Section 180 to 183 of the Act sets out duties and powers of directors and officers of a company to enable Directors act in the interest of the Company. The duties include:

- Section 180 – Care and Diligence
- Section 181 – Good Faith
- Section 182 – Use of Position
- Section 183 – Use of Information
- Section 184 – Good Faith, Use of Position and Use of Information – Criminal Offences

##### **a) Phoenix Activity**

My investigations indicate that the Group may have been involved in phoenix activities. i.e the company director/(s) deliberately tried to avoid paying the company's creditors and transferred the company's assets to another company with the same or similar name (and for no or little value) before the company was wound up.

By being involved in phoenix activities, the director/(s) is likely to have breached a number of directors' duties, including the duty of care, skill and diligence. Section 206D of the Act provides that a director may be disqualified by the court from managing corporations for up to 10 years if they have been involved in the failures of at least two corporations within a 7 year period and poor management or wholly or partly responsible for the insolvency of the corporation.



## b) Section 184 – Good Faith, Use of Position and Use of Information – Criminal Offences

Based on my investigations into the Group's action as a whole I believe that due to the actions of each director/(s) and other officers in the Group's operations there is a potential breach of Section 184 due to the severity and reckless use of the Director's powers.

My investigations are ongoing to solidify and quantify the claim against the director/(s) for breaches of directors' duties.

## 5. Estimated Position Statement

With the exception of Civic, I am not aware of any assets. At the date of my appointment, Civic held a bank account with Westpac. This was closed on my appointment and \$21.35 was received by me. At the date of my appointment, Ozzie held a bank account with St George Bank which had a balance of \$3.79. It is not commercial to realise these funds.

### 5.1 Potential recoveries

Please refer to section 4.3 of this report for my findings.

### 5.2 Appointees fees incurred to date

Detailed below is a summary of the times costs incurred during the liquidation as at 23 November 2018:

Company	Total Liquidator's fees to 23 November 2018 (ex GST) \$
Civic Building & Construction Pty Ltd (In Liquidation)	9,278.90
Ozzie Tycoon Construction Pty Ltd (In Liquidation)	8,571.80
Oz Group (NSW) Pty Ltd (In Liquidation)	8,165.90
Express Formwork Supply Pty Ltd (In Liquidation)	8,575.80
Rad Group (Aust) Pty Ltd (In Liquidation)	8,444.90
<b>TOTAL</b>	<b>43,037.30</b>

To date I have not requested fee approval from creditors. Accordingly, I seek approval in this report for the amounts above plus GST.

### 5.3 Future Appointees fees and disbursements

I estimate the Liquidators fees and disbursements will be in the vicinity of \$25,000 per company plus GST (total \$75,000 plus GST) and \$5,000 plus GST respectively. I am seeking creditors to approve my future fees through a proposal without meeting in this report.

The likelihood of a dividend being paid to creditors will be affected by a number of factors including:

- The size and complexity of the liquidation;
- the statutory priority of certain claims and costs;
- the value of various classes of claims including secured, priority and unsecured creditor claims; and
- the volume of enquiries by creditors and other stakeholders.

At this stage, there are insufficient funds to cover the costs of the liquidator's time costs and disbursements. Accordingly, there is no likelihood of a dividend to any creditors. Should circumstances change, creditors will be notified.

## 6. Receipts and Payment to date

With the exception of Civic, there have not been any receipts or payments to date.

At the date of my appointment, Civic held a bank account with Westpac. This was closed on my appointment and \$21.35 was received by me.

## 7. Cost of the liquidation

I propose to have my remuneration approved without a meeting. Attached **Annexure X** is a detailed report on my remuneration.

I attach the following voting forms for the approval of my remuneration and disbursements:

- Approve the current remuneration of the liquidation of Civic Building & Construction Pty Ltd for \$9,279.00 exclusive of GST (**Annexure D**)
- Approve the future remuneration of the liquidation of Civic Building & Construction Pty Ltd for \$15,000 exclusive of GST (**Annexure E**)
- Approve the disbursements of the liquidation of Civic Building & Construction for \$1,000 exclusive of GST (**Annexure F**)
- Approve the current remuneration of the liquidation of Ozzie Tycoon Construction Pty Ltd for \$8,572.00 exclusive of GST (**Annexure G**)
- Approve the future remuneration of the liquidation of Ozzie Tycoon Construction Pty Ltd for \$15,000 exclusive of GST (**Annexure H**)
- Approve the disbursements of the liquidation of Ozzie Tycoon Construction for \$1,000 exclusive of GST (**Annexure I**)
- Approve the current remuneration of the liquidation of Oz Group (NSW) Pty Ltd for \$8,166.00 exclusive of GST (**Annexure J**)



- Approve the future remuneration of the liquidation of Oz Group (NSW) Pty Ltd for \$15,000 exclusive of GST (**Annexure K**)
- Approve the disbursements of the liquidation of Oz Group (NSW) for \$1,000 exclusive of GST (**Annexure L**)
- Approve the current remuneration of the liquidation of Express Formwork Supply Pty Ltd for \$8,576.00 exclusive of GST (**Annexure M**)
- Approve the future remuneration of the liquidation of Express Formwork Supply Pty Ltd for \$15,000 exclusive of GST (**Annexure N**)
- Approve the disbursements of the liquidation of Express Formwork Supply Pty Ltd for \$1,000 exclusive of GST (**Annexure O**)
- Approve the current remuneration of the liquidation of Rad Group (Aust) Pty Ltd for \$8,445.00 exclusive of GST (**Annexure P**)
- Approve the future remuneration of the liquidation of Rad Group (Aust) Pty Ltd for \$15,000 exclusive of GST (**Annexure Q**)
- Approve the disbursements of the liquidation of Rad Group (Aust) Pty Ltd for \$1,000 exclusive of GST (**Annexure R**)

Information about passing resolutions without a meeting is included at **Annexure C**. Please return the voting slips to my office **by Monday, 7 January 2018**.

The following Proof of Debt forms ("POD") are also included:

- Proof of Debt Form – Civic Building & Construction Pty Ltd (**Annexure S**)
- Proof of Debt Form – Ozzie Tycoon Construction Pty Ltd (**Annexure T**)
- Proof of Debt Form – Oz Group (NSW) Pty Ltd (**Annexure U**)
- Proof of Debt Form – Express Formwork Supply Pty Ltd (**Annexure V**)
- Proof of debt Form – Rad Group (Aust) Pty Ltd (**Annexure W**)

## 8. What happens next?

I will proceed with the liquidation, including, but not limited to:

- finalising my investigations;
- completing my reporting to the corporate insolvency regulator, ASIC; and
- any other matters relevant to the liquidation.

If I receive a request for a meeting that complies with the guidelines set out in the ARITA information sheet “Creditors Rights in Liquidation” as attached at **Annexure B**, I will hold a meeting of creditors.

I am not proposing to hold a meeting of creditors at this time. Creditors are requested to complete POD (attached as **Annexure S to W**) and return it to my office to submit their claim if not already done so.

I may write to you again with further information on the progress of the liquidation should further funding be provided to pursue the potential recoveries outlined above. I expect to have completed this liquidation within six to nine months subject to any pursue of recoveries.

## 9. Where can you get more information?

You can access information which may assist you on the following websites:

- ARITA at [www.arita.com.au/creditors](http://www.arita.com.au/creditors)
- ASIC at [www.asic.gov.au](http://www.asic.gov.au) (search for “insolvency information sheets”).

If you have any queries, you may contact our office and speak with Jonas Wu on 02 8020 5857 or via email on [jwu@hogansproyles.com.au](mailto:jwu@hogansproyles.com.au).

Yours faithfully  
Civic Building & Construction Pty Ltd  
Ozzie Tycoon Construction Pty Ltd  
Oz Group (NSW) Pty Ltd  
Express Formwork Supply Pty Ltd  
Rad Group (Aust) Pty Ltd



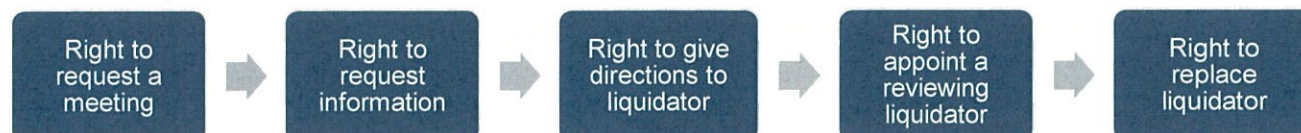
Christian Sprowles  
Liquidator





## Creditor Rights in Liquidations

As a creditor, you have rights to request meetings and information or take certain actions:



### Right to request a meeting

In liquidations, no meetings of creditors are held automatically. However, creditors with claims of a certain value can request in writing that the liquidator hold a meeting of creditors.

A meeting may be requested in the first 20 business days in a creditors' voluntary liquidation by  $\geq 5\%$  of the value of the debts held by known creditors who are not a related entity of the company.

Otherwise, meetings can be requested at any other time or in a court liquidation by:

- $> 10\%$  but  $< 25\%$  of the known value of creditors on the condition that those creditors provide security for the cost of holding the meeting
- $\geq 25\%$  of the known value of creditors
- creditors by resolution, or
- a Committee of Inspection (this is a smaller group of creditors elected by, and to represent, all the creditors).

If a request complies with these requirements and is 'reasonable', the liquidator must hold a meeting of creditors as soon as reasonably practicable.

### Right to request information

Liquidators will communicate important information with creditors as required in a liquidation. In addition to the initial notice, you should receive, at a minimum, a report within the first three months on the likelihood of a dividend being paid.

Additionally, creditors have the right to request information at any time. A liquidator must provide a creditor with the requested information if their request is 'reasonable', the information is relevant to the liquidation, and the provision of the information would not cause the liquidator to breach their duties.

A liquidator must provide this information to a creditor within 5 business days of receiving the request, unless a longer period is agreed. If, due to the nature of the information requested, the liquidator requires more time to comply with the request, they can extend the period by notifying the creditor in writing.

### Requests must be reasonable.

#### They are not reasonable if:

Both meetings and information:

- (a) complying with the request would prejudice the interests of one or more creditors or a third party
- (b) there is not sufficient available property to comply with the request
- (c) the request is vexatious

Meeting requests only:

- (d) a meeting of creditors dealing with the same matters has been held, or will be held within 15 business days

Information requests only:

- (e) the information requested would be privileged from production in legal proceedings
- (f) disclosure would found an action for breach of confidence
- (g) the information has already been provided
- (h) the information is required to be provided under law within 20 business days of the request

If a request is not reasonable due to (b), (d), (g) or (h) above, the liquidator must comply with the request if the creditor meets the cost of complying with the request.

Otherwise, a liquidator must inform a creditor if their meeting or information request is not reasonable and the reason why.



## Right to give directions to liquidator

Creditors, by resolution, may give a liquidator directions in relation to a liquidation. A liquidator must have regard to these directions, but is not required to comply with the directions.

If a liquidator chooses not to comply with a direction given by a resolution of the creditors, they must document their reasons.

An individual creditor cannot provide a direction to a liquidator.

## Right to appoint a reviewing liquidator

Creditors, by resolution, may appoint a reviewing liquidator to review a liquidator's remuneration or a cost or expense incurred in a liquidation. The review is limited to:

- remuneration approved within the six months prior to the appointment of the reviewing liquidator, and
- expenses incurred in the 12 months prior to the appointment of the reviewing liquidator.

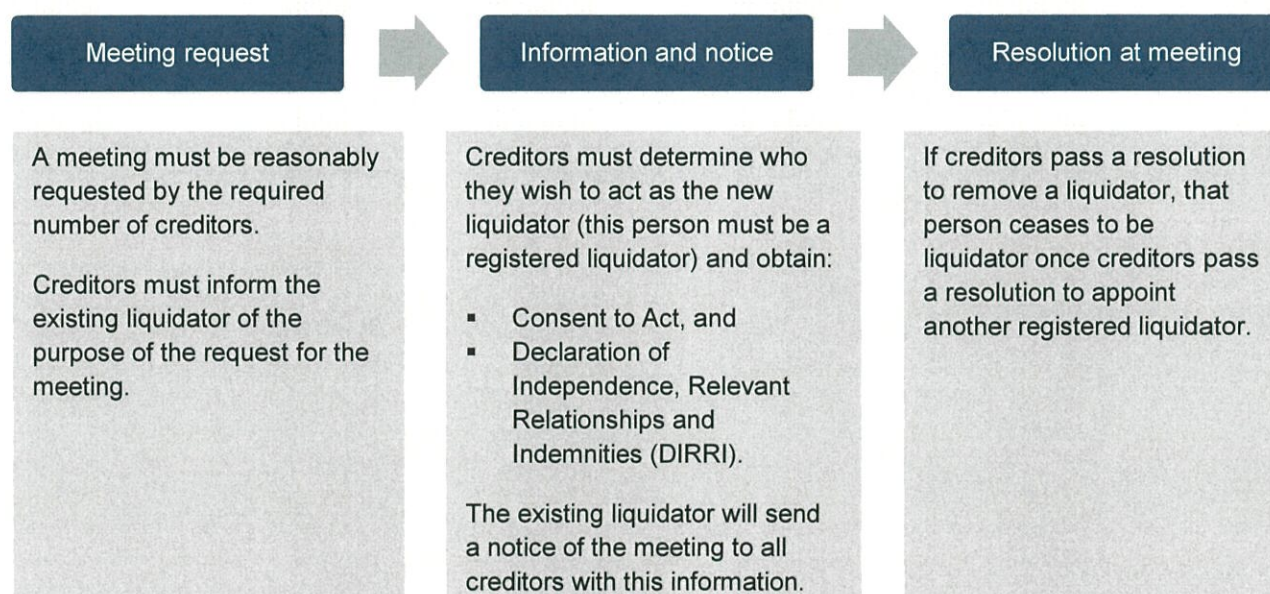
The cost of the reviewing liquidator is paid from the assets of the liquidation, in priority to creditor claims.

An individual creditor can appoint a reviewing liquidator with the liquidator's consent, however the cost of this reviewing liquidator must be met personally by the creditor making the appointment.

## Right to replace liquidator

Creditors, by resolution, have the right to remove a liquidator and appoint another registered liquidator.

For this to happen, there are certain requirements that must be complied with:



**For more information, go to [www.arita.com.au/creditors](http://www.arita.com.au/creditors)**





## Information sheet: Proposals without meetings

You may be a creditor in a liquidation, voluntary administration or deed of company arrangement (collectively referred to as an external administration).

You have been asked by the liquidator, voluntary administrator or deed administrator (collectively referred to as an external administrator) to consider passing a proposal without a meeting.

This information sheet is to assist you with understanding what a proposal without a meeting is and what your rights as a creditor are.

### What is a proposal without a meeting?

Meetings of creditors were previously the only way that external administrators could obtain the views of the body of creditors. However, meetings can be very expensive to hold.

A proposal without a meeting is a cost effective way for the external administrator to obtain the consent of creditors to a particular course of action.

### What types of proposals can be put to creditors?

The external administrator is able to put a range of proposals to creditors by giving notice in writing to the creditors. There is a restriction under the law that each notice can only contain a single proposal. However, the external administrator can send more than one notice at any single time.

### What information must the notice contain?

The notice must:

- include a statement of the reasons for the proposal and the likely impact it will have on creditors if it is passed
- invite the creditor to either:
  - vote yes or no to the proposal, or
  - object to the proposal being resolved without a meeting, and
- specify a period of at least 15 business days for replies to be received by the external administrator.

If you wish to vote or object, you will also need to lodge a Proof of Debt (POD) to substantiate your claim in the external administration. The external administrator will provide you with a POD to complete. You should ensure that you also provide documentation to support your claim.

If you have already lodged a POD in this external administration, you do not need to lodge another one.

The external administrator must also provide you with enough information for you to be able to make an informed decision on how to cast your vote on the proposal. With some types of proposals, the law or ARITA's Code of Professional Practice sets requirements for the information that you must be provided.



For example, if the external administrator is asking you to approve remuneration, you will be provided with a Remuneration Approval Report, which will provide you with detailed information about how the external administrator's remuneration for undertaking the external administration has been calculated.

### What are your options if you are asked to vote on a proposal without a meeting?

You can choose to vote yes, no or object to the proposal being resolved without a meeting.

### How is a resolution passed?

A resolution will be passed if more than 50% in number and 50% in value (of those creditors who did vote) voted in favour of the proposal, but only so long as not more than 25% in value objected to the proposal being resolved without a meeting.

### What happens if the proposal doesn't pass?

If the proposal doesn't pass and an objection is not received, the external administrator can choose to amend the proposal and ask creditors to consider it again or the external administrator can choose to hold a meeting of creditors to consider the proposal.

The external administrator may also be able to go to Court to seek approval.

### What happens if I object to the proposal being resolved without a meeting?

If more than 25% in value of creditors responding to the proposal object to the proposal being resolved without a meeting, the proposal will not pass even if the required majority vote yes. The external administrator will also be unable to put the proposal to creditors again without a meeting.

You should be aware that if you choose to object, there will be additional costs associated with convening a meeting of creditors or the external administrator seeking the approval of the Court. This cost will normally be paid from the available assets in the external administration.

This is an important power and you should ensure that it is used appropriately.

### Where can I get more information?

The Australian Restructuring Insolvency and Turnaround Association (ARITA) provides information to assist creditors with understanding external administrations and insolvency.

This information is available from ARITA's website at [artia.com.au/creditors](http://artia.com.au/creditors).

ASIC also provides information sheets on a range of insolvency topics. These information sheets can be accessed on ASIC's website at [asic.gov.au](http://asic.gov.au) (search for "insolvency information sheets").

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**NOTICE OF PROPOSAL TO CREDITORS**

Dated: 6 December 2018

Voting Poll Closes: 21 January 2019

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**Civic Building & Construction Pty Ltd (In Liquidation)  
A.C.N 604 556 407 ("the Company")**
**Proposal No. 1 for creditor approval**

That the current remuneration of the Liquidator from 7 September 2018 to 23 November 2018 is determined at a sum equal to the cost of time spent by the Liquidator, and the Liquidator's partners and staff, calculated at the hourly rates as detailed in the remuneration Approval report of 6 December 2018 such sum to be capped at the amount of \$9,279.00 exclusive of GST and that the Liquidator may draw the remuneration on a monthly basis or as required.

**Vote on the Proposal No. 1**

Please select the appropriate Yes, No or Object box referred to below with a  to indicate your preferred position.

- Yes  I approve the proposal
- No  I do not approve the proposal
- Object  I object to the proposal being resolved without a meeting of creditors

For your vote to count, your claim against the Company must have been admitted for the purposes of voting by the Liquidator. Please select the option that applies to you:

- I have previously submitted a proof of debt form and supporting documents
- I have **enclosed** a proof of debt form and supporting documents with this proposal form
- I am **not** a related creditor of the Company
- I am a related creditor of the Company\*

relationship: \_\_\_\_\_

\*eg Director, relative of Director, related company, beneficiary of a related trust.



**Reasons for the proposal and the likely impact it will have on creditors if it is passed**

- A Liquidator is entitled to be fairly remunerated for undertaking statutory and other duties, including reporting obligations in acting as a liquidator.
- I am unable to pay my remuneration without the approval of the Committee of Inspection (if one has been appointed), Creditors, or the Court.
- Approval by Creditors is efficient and timely, and is less costly than an application to the Court.
- Approval of my remuneration will allow me to progress further investigations in a timely manner to ensure the prospect of any dividends can be maximised.
- Approval by Creditors, by circulating resolution from the Notice of Proposal to Creditors, is less costly than convening a meeting of creditors to obtain remuneration approval.
- This may negatively impact on creditors, as a formal meeting of creditors may be convened later than it may otherwise be convened, or not convened at all. That said, creditors are welcome to contact the Liquidators staff, by email or telephone, for an update on the liquidation.

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**Name of creditor /  
authorised person:** \_\_\_\_\_

**Address:** \_\_\_\_\_

**Signature:** \_\_\_\_\_ **Date:** \_\_\_\_\_

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For your vote to count, you **must complete** this document and return it together with any **supporting documents** by no later than close of business on **21 January 2019**, by email to Jonas Wu at [Jwu@hogansprowles.com.au](mailto:Jwu@hogansprowles.com.au). Should you have any queries in relation to this matter, please contact Jonas Wu on (02) 8020 5857.

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60 Pitt Street  
SYDNEY NSW 2000

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**NOTICE OF PROPOSAL TO CREDITORS**

Dated: 6 December 2018

Voting Poll Closes: 21 January 2019

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**Civic Building & Construction Pty Ltd (In Liquidation)  
A.C.N 604 556 407 ("the Company")**
**Proposal No. 2 for creditor approval**

That the future remuneration of the Liquidator from 24 November 2018 to completion is determined at a sum equal to the cost of time spent by the Liquidator, and the Liquidator's partners and staff, calculated at the hourly rates as detailed in the remuneration Approval report of 6 December 2018 such sum to be capped at the amount of \$15,000 exclusive of GST and that the Liquidator may draw the remuneration on a monthly basis or as required.

**Vote on the Proposal No. 2**

Please select the appropriate Yes, No or Object box referred to below with a  to indicate your preferred position.

- Yes  I approve the proposal
- No  I do not approve the proposal
- Object  I object to the proposal being resolved without a meeting of creditors

For your vote to count, your claim against the Company must have been admitted for the purposes of voting by the Liquidator. Please select the option that applies to you:

- I have previously submitted a proof of debt form and supporting documents
- I have **enclosed** a proof of debt form and supporting documents with this proposal form
- I am **not** a related creditor of the Company
- I am a related creditor of the Company\*

relationship: \_\_\_\_\_

\*eg Director, relative of Director, related company, beneficiary of a related trust.



**Reasons for the proposal and the likely impact it will have on creditors if it is passed**

- A Liquidator is entitled to be fairly remunerated for undertaking statutory and other duties, including reporting obligations in acting as a liquidator.
- I am unable to pay my remuneration without the approval of the Committee of Inspection (if one has been appointed), Creditors, or the Court.
- Approval by Creditors is efficient and timely, and is less costly than an application to the Court.
- Approval of my remuneration will allow me to progress further investigations in a timely manner to ensure the prospect of any dividends can be maximised.
- Approval by Creditors, by circulating resolution from the Notice of Proposal to Creditors, is less costly than convening a meeting of creditors to obtain remuneration approval.
- This may negatively impact on creditors, as a formal meeting of creditors may be convened later than it may otherwise be convened, or not convened at all. That said, creditors are welcome to contact the Liquidators staff, by email or telephone, for an update on the liquidation.

---

**Name of creditor /  
authorised person:** \_\_\_\_\_

**Address:** \_\_\_\_\_

**Signature:** \_\_\_\_\_

**Date:** \_\_\_\_\_

---

For your vote to count, you **must complete** this document and return it together with any **supporting documents** by no later than close of business on **21 January 2019**, by email to Jonas Wu at [Jwu@hogansprowles.com.au](mailto:Jwu@hogansprowles.com.au). Should you have any queries in relation to this matter, please contact Jonas Wu on (02) 8020 5857.

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**NOTICE OF PROPOSAL TO CREDITORS**

**Dated: 6 December 2018**

**Voting Poll Closes: 21 January 2019**

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**Civic Building & Construction Pty Ltd (In Liquidation)  
A.C.N 604 556 407 ("the Company")**

**Disbursements**

Disbursements are divided into three types:

- **Externally provided professional services** (eg legal fees) – these are recovered at cost.
- **Externally provided non-professional costs** (eg travel, accommodation and search fees) – these are also recovered at cost.
- **Internal disbursements** (eg photocopying, telephone, fax, printing and postage costs) – these are generally recovered at cost, however, expenses such as telephone calls, photocopying and printing may be charged at a rate which recoups both variable and fixed costs on a reasonable commercial basis.

I am not required to seek creditor approval for disbursements paid to third parties, however, I am required to account to creditors for such expenses and I must be satisfied that those disbursements are appropriate, justified and reasonable. In respect of Internal disbursements, to the extent that these may be recovered at more than their cost, they may be considered as deriving a profit or advantage and must therefore be approved by creditors, a committee of inspection (if one is appointed), or by the Court prior to them being drawn.

**Declaration**

I, Christian Spowles, have undertaken a proper assessment of disbursements claimed in the matter of the Company, in accordance with the law and applicable professional standards and I am satisfied that the disbursements claimed are necessary and proper.

It is proposed that future disbursements to be provided by my firm will be charged to the Company on the following basis:

Disbursements	Rate (Excl GST)
Externally provided professional services	At cost
Externally provided non-professional services	At cost
Internal disbursements	
Advertising	At cost
Search fees	At cost
Courier	At cost
Printing, Faxes & Photocopies	\$0.20 per page
Postage	At cost
Stationary and other incidental disbursements	At cost
Travel - Staff by own vehicle	\$0.68 per km
Travel - other	At cost



**Proposal No. 3 for creditor approval**

That the disbursements of the Liquidator, as set out in the Liquidator' remuneration report, for the period 7 September 2018 to completion, in accordance with the applicable costs charged by HoganSproles for work for this nature to be approved in the sum of \$1,000 plus any applicable GST and that the Liquidators be authorised to pay the disbursements as required

**Vote on the Proposal No. 3**

Please select the appropriate Yes, No or Object box referred to below with a  to indicate your preferred position.

- Yes  I approve the proposal
- No  I do not approve the proposal
- Object  I object to the proposal being resolved without a meeting of creditors

For your vote to count, your claim against the Company must have been admitted for the purposes of voting by the Liquidator. Please select the option that applies to you:

- I have previously submitted a proof of debt form and supporting documents
- I have enclosed a proof of debt form and supporting documents with this proposal form
- I am not a related creditor of the Company
- I am a related creditor of the Company\*

relationship: \_\_\_\_\_

\*eg Director, relative of Director, related company, beneficiary of a related trust.

**Reasons for the proposal and the likely impact it will have on creditors if it is passed**

- A Liquidator is entitled to be fairly remunerated for undertaking statutory and other duties, including reporting obligations in acting as a liquidator.
- I am unable to pay my disbursements without the approval of the Committee of Inspection (if one has been appointed), Creditors, or the Court.
- Approval by Creditors is efficient and timely, and is less costly than an application to the Court.
- Approval of my disbursements will allow me to progress further investigations in a timely manner to ensure the prospect of any dividends can be maximised.
- This may negatively impact on creditors, as a formal meeting of creditors may be convened later than it may otherwise be convened, or not convened at all. That said, creditors are welcome to contact the Liquidator's staff, by email or telephone, for an update on the liquidation.

**Creditor details**

*Name of creditor*

*Address*

*ABN (if applicable)*

*Contact number*

*Email address*

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**Name of creditor /  
authorised person:** \_\_\_\_\_

**Signature:** \_\_\_\_\_

**Date:** \_\_\_\_\_

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For your vote to count, you **must complete** this document and return it together with any **supporting documents** by no later than close of business on **21 January 2019**, by email to Jonas Wu at [Jwu@hogansprowles.com.au](mailto:Jwu@hogansprowles.com.au). Should you have any queries in relation to this matter, please contact Jonas Wu on (02) 8020 5857.

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**NOTICE OF PROPOSAL TO CREDITORS**

Dated: 6 December 2018

Voting Poll Closes: 21 January 2019

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**Ozzie Tycoon Construction Pty Ltd (In Liquidation)  
A.C.N 610 405 180 ("the Company")**
**Proposal No. 4 for creditor approval**

That the current remuneration of the Liquidator from 7 September 2018 to 23 November 2018 is determined at a sum equal to the cost of time spent by the Liquidator, and the Liquidator's partners and staff, calculated at the hourly rates as detailed in the remuneration Approval report of 6 December 2018 such sum to be capped at the amount of \$8,572.00 exclusive of GST and that the Liquidator may draw the remuneration on a monthly basis or as required.

**Vote on the Proposal No. 4**

Please select the appropriate Yes, No or Object box referred to below with a  to indicate your preferred position.

- Yes  I approve the proposal
- No  I do not approve the proposal
- Object  I object to the proposal being resolved without a meeting of creditors

For your vote to count, your claim against the Company must have been admitted for the purposes of voting by the Liquidator. Please select the option that applies to you:

- I have previously submitted a proof of debt form and supporting documents
- I have **enclosed** a proof of debt form and supporting documents with this proposal form
- I am **not** a related creditor of the Company
- I am a related creditor of the Company\*

relationship: \_\_\_\_\_

\*eg Director, relative of Director, related company, beneficiary of a related trust.

**Reasons for the proposal and the likely impact it will have on creditors if it is passed**

- A Liquidator is entitled to be fairly remunerated for undertaking statutory and other duties, including reporting obligations in acting as a liquidator.
- I am unable to pay my remuneration without the approval of the Committee of Inspection (if one has been appointed), Creditors, or the Court.
- Approval by Creditors is efficient and timely, and is less costly than an application to the Court.
- Approval of my remuneration will allow me to progress further investigations in a timely manner to ensure the prospect of any dividends can be maximised.
- Approval by Creditors, by circulating resolution from the Notice of Proposal to Creditors, is less costly than convening a meeting of creditors to obtain remuneration approval.
- This may negatively impact on creditors, as a formal meeting of creditors may be convened later than it may otherwise be convened, or not convened at all. That said, creditors are welcome to contact the Liquidators staff, by email or telephone, for an update on the liquidation.

---

**Name of creditor /  
authorised person:** \_\_\_\_\_

**Address:** \_\_\_\_\_

**Signature:** \_\_\_\_\_ **Date:** \_\_\_\_\_

---

For your vote to count, you **must complete** this document and return it together with any **supporting documents** by no later than close of business on **21 January 2019**, by email to Jonas Wu at [Jwu@hogansprowles.com.au](mailto:Jwu@hogansprowles.com.au). Should you have any queries in relation to this matter, please contact Jonas Wu on (02) 8020 5857.

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**NOTICE OF PROPOSAL TO CREDITORS**

Dated: 6 December 2018

Voting Poll Closes: 21 January 2019

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**Ozzie Tycoon Construction Pty Ltd (In Liquidation)  
A.C.N 610 405 180 ("the Company")**
**Proposal No. 5 for creditor approval**

That the future remuneration of the Liquidator from 24 November 2018 to completion is determined at a sum equal to the cost of time spent by the Liquidator, and the Liquidator's partners and staff, calculated at the hourly rates as detailed in the remuneration Approval report of 6 December 2018 such sum to be capped at the amount of \$15,000 exclusive of GST and that the Liquidator may draw the remuneration on a monthly basis or as required.

**Vote on the Proposal No. 5**

Please select the appropriate Yes, No or Object box referred to below with a  to indicate your preferred position.

- Yes  I approve the proposal
- No  I do not approve the proposal
- Object  I object to the proposal being resolved without a meeting of creditors

For your vote to count, your claim against the Company must have been admitted for the purposes of voting by the Liquidator. Please select the option that applies to you:

- I have previously submitted a proof of debt form and supporting documents
- I have **enclosed** a proof of debt form and supporting documents with this proposal form
- I am **not** a related creditor of the Company
- I am a related creditor of the Company\*

relationship: \_\_\_\_\_

\*eg Director, relative of Director, related company, beneficiary of a related trust.

**Reasons for the proposal and the likely impact it will have on creditors if it is passed**

- A Liquidator is entitled to be fairly remunerated for undertaking statutory and other duties, including reporting obligations in acting as a liquidator.
- I am unable to pay my remuneration without the approval of the Committee of Inspection (if one has been appointed), Creditors, or the Court.
- Approval by Creditors is efficient and timely, and is less costly than an application to the Court.
- Approval of my remuneration will allow me to progress further investigations in a timely manner to ensure the prospect of any dividends can be maximised.
- Approval by Creditors, by circulating resolution from the Notice of Proposal to Creditors, is less costly than convening a meeting of creditors to obtain remuneration approval.
- This may negatively impact on creditors, as a formal meeting of creditors may be convened later than it may otherwise be convened, or not convened at all. That said, creditors are welcome to contact the Liquidators staff, by email or telephone, for an update on the liquidation.

---

**Name of creditor / authorised person:** \_\_\_\_\_

**Address:** \_\_\_\_\_

**Signature:** \_\_\_\_\_ **Date:** \_\_\_\_\_

---

For your vote to count, you **must complete** this document and return it together with any **supporting documents** by no later than close of business on **21 January 2019**, by email to Jonas Wu at [Jwu@hogansprowles.com.au](mailto:Jwu@hogansprowles.com.au). Should you have any queries in relation to this matter, please contact Jonas Wu on (02) 8020 5857.

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**NOTICE OF PROPOSAL TO CREDITORS**

Dated: 6 December 2018

Voting Poll Closes: 21 January 2019

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**Ozzie Tycoon Construction Pty Ltd (In Liquidation)  
A.C.N 610 405 180 ("the Company")**
**Disbursements**

Disbursements are divided into three types:

- **Externally provided professional services** (eg legal fees) – these are recovered at cost.
- **Externally provided non-professional costs** (eg travel, accommodation and search fees) – these are also recovered at cost.
- **Internal disbursements** (eg photocopying, telephone, fax, printing and postage costs) – these are generally recovered at cost, however, expenses such as telephone calls, photocopying and printing may be charged at a rate which recoups both variable and fixed costs on a reasonable commercial basis.

I am not required to seek creditor approval for disbursements paid to third parties, however, I am required to account to creditors for such expenses and I must be satisfied that those disbursements are appropriate, justified and reasonable. In respect of Internal disbursements, to the extent that these may be recovered at more than their cost, they may be considered as deriving a profit or advantage and must therefore be approved by creditors, a committee of inspection (if one is appointed), or by the Court prior to them being drawn.

**Declaration**

I, Christian Sprowles, have undertaken a proper assessment of disbursements claimed in the matter of the Company, in accordance with the law and applicable professional standards and I am satisfied that the disbursements claimed are necessary and proper.

It is proposed that future disbursements to be provided by my firm will be charged to the Company on the following basis:

Disbursements	Rate (Excl GST)
Externally provided professional services	At cost
Externally provided non-professional services	At cost
Internal disbursements	
Advertising	At cost
Search fees	At cost
Courier	At cost
Printing, Faxes & Photocopies	\$0.20 per page
Postage	At cost
Stationary and other incidental disbursements	At cost
Travel - Staff by own vehicle	\$0.68 per km
Travel - other	At cost



**Proposal No. 6 for creditor approval**

That the disbursements of the Liquidator, as set out in the Liquidator' remuneration report, for the period 7 September 2018 to completion, in accordance with the applicable costs charged by HoganSproles for work for this nature to be approved in the sum of \$1,000 plus any applicable GST and that the Liquidators be authorised to pay the disbursements as required

**Vote on the Proposal No. 6**

Please select the appropriate Yes, No or Object box referred to below with a  to indicate your preferred position.

- Yes  I approve the proposal
- No  I do not approve the proposal
- Object  I object to the proposal being resolved without a meeting of creditors

For your vote to count, your claim against the Company must have been admitted for the purposes of voting by the Liquidator. Please select the option that applies to you:

- I have previously submitted a proof of debt form and supporting documents
- I have enclosed a proof of debt form and supporting documents with this proposal form
- I am **not** a related creditor of the Company
- I am a related creditor of the Company\*

relationship: \_\_\_\_\_

\*eg Director, relative of Director, related company, beneficiary of a related trust.

**Reasons for the proposal and the likely impact it will have on creditors if it is passed**

- A Liquidator is entitled to be fairly remunerated for undertaking statutory and other duties, including reporting obligations in acting as a liquidator.
- I am unable to pay my disbursements without the approval of the Committee of Inspection (if one has been appointed), Creditors, or the Court.
- Approval by Creditors is efficient and timely, and is less costly than an application to the Court.
- Approval of my disbursements will allow me to progress further investigations in a timely manner to ensure the prospect of any dividends can be maximised.
- This may negatively impact on creditors, as a formal meeting of creditors may be convened later than it may otherwise be convened, or not convened at all. That said, creditors are welcome to contact the Liquidator's staff, by email or telephone, for an update on the liquidation.

**Creditor details**

*Name of creditor*

*Address*

*ABN (if applicable)*

*Contact number*

*Email address*

---

**Name of creditor /  
authorised person:** \_\_\_\_\_

**Signature:** \_\_\_\_\_

**Date:** \_\_\_\_\_

---

For your vote to count, you **must complete** this document and return it together with any **supporting documents** by no later than close of business on **21 January 2019**, by email to Jonas Wu at [Jwu@hogansprowles.com.au](mailto:Jwu@hogansprowles.com.au). Should you have any queries in relation to this matter, please contact Jonas Wu on (02) 8020 5857.

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**NOTICE OF PROPOSAL TO CREDITORS**

Dated: 6 December 2018

Voting Poll Closes: 21 January 2019

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**Oz Group (NSW) Pty Ltd (In Liquidation)  
A.C.N 618 449 335 ("the Company")**
**Proposal No. 7 for creditor approval**

That the current remuneration of the Liquidator from 7 September 2018 to 23 November 2018 is determined at a sum equal to the cost of time spent by the Liquidator, and the Liquidator's partners and staff, calculated at the hourly rates as detailed in the remuneration Approval report of 6 December 2018 such sum to be capped at the amount of \$8,166.00 exclusive of GST and that the Liquidator may draw the remuneration on a monthly basis or as required.

**Vote on the Proposal No. 7**

Please select the appropriate Yes, No or Object box referred to below with a  to indicate your preferred position.

- Yes  I approve the proposal
- No  I do not approve the proposal
- Object  I object to the proposal being resolved without a meeting of creditors

For your vote to count, your claim against the Company must have been admitted for the purposes of voting by the Liquidator. Please select the option that applies to you:

- I have previously submitted a proof of debt form and supporting documents
- I have **enclosed** a proof of debt form and supporting documents with this proposal form
- I am **not** a related creditor of the Company
- I am a related creditor of the Company\*

relationship: \_\_\_\_\_

\*eg Director, relative of Director, related company, beneficiary of a related trust.



**Reasons for the proposal and the likely impact it will have on creditors if it is passed**

- A Liquidator is entitled to be fairly remunerated for undertaking statutory and other duties, including reporting obligations in acting as a liquidator.
- I am unable to pay my remuneration without the approval of the Committee of Inspection (if one has been appointed), Creditors, or the Court.
- Approval by Creditors is efficient and timely, and is less costly than an application to the Court.
- Approval of my remuneration will allow me to progress further investigations in a timely manner to ensure the prospect of any dividends can be maximised.
- Approval by Creditors, by circulating resolution from the Notice of Proposal to Creditors, is less costly than convening a meeting of creditors to obtain remuneration approval.
- This may negatively impact on creditors, as a formal meeting of creditors may be convened later than it may otherwise be convened, or not convened at all. That said, creditors are welcome to contact the Liquidators staff, by email or telephone, for an update on the liquidation.

---

**Name of creditor /  
authorised person:** \_\_\_\_\_

**Address:** \_\_\_\_\_

**Signature:** \_\_\_\_\_ **Date:** \_\_\_\_\_

---

For your vote to count, you **must complete** this document and return it together with any **supporting documents** by no later than close of business on **21 January 2019**, by email to Jonas Wu at [Jwu@hogansprowles.com.au](mailto:Jwu@hogansprowles.com.au). Should you have any queries in relation to this matter, please contact Jonas Wu on (02) 8020 5857.

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**NOTICE OF PROPOSAL TO CREDITORS**

**Dated: 6 December 2018**

**Voting Poll Closes: 21 January 2019**

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**Oz Group (NSW) Pty Ltd (In Liquidation)  
A.C.N 618 449 335 ("the Company")**

**Proposal No. 8 for creditor approval**

That the future remuneration of the Liquidator from 24 November 2018 to completion is determined at a sum equal to the cost of time spent by the Liquidator, and the Liquidator's partners and staff, calculated at the hourly rates as detailed in the remuneration Approval report of 6 December 2018 such sum to be capped at the amount of \$15,000 exclusive of GST and that the Liquidator may draw the remuneration on a monthly basis or as required.

**Vote on the Proposal No. 8**

Please select the appropriate Yes, No or Object box referred to below with a  to indicate your preferred position.

- Yes  I approve the proposal
- No  I do not approve the proposal
- Object  I object to the proposal being resolved without a meeting of creditors

For your vote to count, your claim against the Company must have been admitted for the purposes of voting by the Liquidator. Please select the option that applies to you:

- I have previously submitted a proof of debt form and supporting documents
- I have **enclosed** a proof of debt form and supporting documents with this proposal form
- I am **not** a related creditor of the Company
- I am a related creditor of the Company\*

relationship: \_\_\_\_\_

\*eg Director, relative of Director, related company, beneficiary of a related trust.

**Reasons for the proposal and the likely impact it will have on creditors if it is passed**

- A Liquidator is entitled to be fairly remunerated for undertaking statutory and other duties, including reporting obligations in acting as a liquidator.
- I am unable to pay my remuneration without the approval of the Committee of Inspection (if one has been appointed), Creditors, or the Court.
- Approval by Creditors is efficient and timely, and is less costly than an application to the Court.
- Approval of my remuneration will allow me to progress further investigations in a timely manner to ensure the prospect of any dividends can be maximised.
- Approval by Creditors, by circulating resolution from the Notice of Proposal to Creditors, is less costly than convening a meeting of creditors to obtain remuneration approval.
- This may negatively impact on creditors, as a formal meeting of creditors may be convened later than it may otherwise be convened, or not convened at all. That said, creditors are welcome to contact the Liquidators staff, by email or telephone, for an update on the liquidation.

---

**Name of creditor /  
authorised person:** \_\_\_\_\_

**Address:** \_\_\_\_\_

**Signature:** \_\_\_\_\_ **Date:** \_\_\_\_\_

---

For your vote to count, you **must complete** this document and return it together with any **supporting documents** by no later than close of business on **21 January 2019**, by email to Jonas Wu at [Jwu@hogansprowles.com.au](mailto:Jwu@hogansprowles.com.au). Should you have any queries in relation to this matter, please contact Jonas Wu on (02) 8020 5857.

HoganSproles  
Level 9,  
60 Pitt Street  
SYDNEY NSW 2000



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**NOTICE OF PROPOSAL TO CREDITORS**

Dated: 6 December 2018

Voting Poll Closes: 21 January 2019

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**Oz Group (NSW) Pty Ltd (In Liquidation)  
A.C.N 618 449 335 ("the Company")**
**Disbursements**

Disbursements are divided into three types:

- **Externally provided professional services** (eg legal fees) – these are recovered at cost.
- **Externally provided non-professional costs** (eg travel, accommodation and search fees) – these are also recovered at cost.
- **Internal disbursements** (eg photocopying, telephone, fax, printing and postage costs) – these are generally recovered at cost, however, expenses such as telephone calls, photocopying and printing may be charged at a rate which recoups both variable and fixed costs on a reasonable commercial basis.

I am not required to seek creditor approval for disbursements paid to third parties, however, I am required to account to creditors for such expenses and I must be satisfied that those disbursements are appropriate, justified and reasonable. In respect of Internal disbursements, to the extent that these may be recovered at more than their cost, they may be considered as deriving a profit or advantage and must therefore be approved by creditors, a committee of inspection (if one is appointed), or by the Court prior to them being drawn.

**Declaration**

I, Christian Spowles, have undertaken a proper assessment of disbursements claimed in the matter of the Company, in accordance with the law and applicable professional standards and I am satisfied that the disbursements claimed are necessary and proper.

It is proposed that future disbursements to be provided by my firm will be charged to the Company on the following basis:

Disbursements	Rate (Excl GST)
Externally provided professional services	At cost
Externally provided non-professional services	At cost
Internal disbursements	
Advertising	At cost
Search fees	At cost
Courier	At cost
Printing, Faxes & Photocopies	\$0.20 per page
Postage	At cost
Stationary and other incidental disbursements	At cost
Travel - Staff by own vehicle	\$0.68 per km
Travel - other	At cost

**Proposal No. 9 for creditor approval**

That the disbursements of the Liquidator, as set out in the Liquidator's remuneration report, for the period 7 September 2018 to completion, in accordance with the applicable costs charged by HoganSproles for work for this nature to be approved in the sum of \$1,000 plus any applicable GST and that the Liquidators be authorised to pay the disbursements as required

**Vote on the Proposal No. 9**

Please select the appropriate Yes, No or Object box referred to below with a  to indicate your preferred position.

- Yes  I approve the proposal
- No  I do not approve the proposal
- Object  I object to the proposal being resolved without a meeting of creditors

For your vote to count, your claim against the Company must have been admitted for the purposes of voting by the Liquidator. Please select the option that applies to you:

- I have previously submitted a proof of debt form and supporting documents
- I have **enclosed** a proof of debt form and supporting documents with this proposal form
- I am **not** a related creditor of the Company
- I am a related creditor of the Company\*

relationship: \_\_\_\_\_

\*eg Director, relative of Director, related company, beneficiary of a related trust.

**Reasons for the proposal and the likely impact it will have on creditors if it is passed**

- A Liquidator is entitled to be fairly remunerated for undertaking statutory and other duties, including reporting obligations in acting as a liquidator.
- I am unable to pay my disbursements without the approval of the Committee of Inspection (if one has been appointed), Creditors, or the Court.
- Approval by Creditors is efficient and timely, and is less costly than an application to the Court.
- Approval of my disbursements will allow me to progress further investigations in a timely manner to ensure the prospect of any dividends can be maximised.
- This may negatively impact on creditors, as a formal meeting of creditors may be convened later than it may otherwise be convened, or not convened at all. That said, creditors are welcome to contact the Liquidator's staff, by email or telephone, for an update on the liquidation.

**Creditor details**

*Name of creditor*

*Address*

*ABN (if applicable)*

*Contact number*

*Email address*

---

**Name of creditor /  
authorised person:** \_\_\_\_\_

**Signature:** \_\_\_\_\_

**Date:** \_\_\_\_\_

---

For your vote to count, you **must complete** this document and return it together with any **supporting documents** by no later than close of business on **21 January 2019**, by email to Jonas Wu at [Jwu@hogansprowles.com.au](mailto:Jwu@hogansprowles.com.au). Should you have any queries in relation to this matter, please contact Jonas Wu on (02) 8020 5857.

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**NOTICE OF PROPOSAL TO CREDITORS**

Dated: 6 December 2018

Voting Poll Closes: 21 January 2019

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**Express Formwork Supply Pty Ltd (In Liquidation)  
A.C.N 616 572 082 ("the Company")**
**Proposal No. 10 for creditor approval**

That the current remuneration of the Liquidator from 7 September 2018 to 23 November 2018 is determined at a sum equal to the cost of time spent by the Liquidator, and the Liquidator's partners and staff, calculated at the hourly rates as detailed in the remuneration Approval report of 6 December 2018 such sum to be capped at the amount of \$8,576.00 exclusive of GST and that the Liquidator may draw the remuneration on a monthly basis or as required.

**Vote on the Proposal No. 10**

Please select the appropriate Yes, No or Object box referred to below with a  to indicate your preferred position.

- Yes  I approve the proposal
- No  I do not approve the proposal
- Object  I object to the proposal being resolved without a meeting of creditors

For your vote to count, your claim against the Company must have been admitted for the purposes of voting by the Liquidator. Please select the option that applies to you:

- I have previously submitted a proof of debt form and supporting documents
- I have **enclosed** a proof of debt form and supporting documents with this proposal form
- I am **not** a related creditor of the Company
- I am a related creditor of the Company\*

relationship: \_\_\_\_\_

\*eg Director, relative of Director, related company, beneficiary of a related trust.

**Reasons for the proposal and the likely impact it will have on creditors if it is passed**

- A Liquidator is entitled to be fairly remunerated for undertaking statutory and other duties, including reporting obligations in acting as a liquidator.
- I am unable to pay my remuneration without the approval of the Committee of Inspection (if one has been appointed), Creditors, or the Court.
- Approval by Creditors is efficient and timely, and is less costly than an application to the Court.
- Approval of my remuneration will allow me to progress further investigations in a timely manner to ensure the prospect of any dividends can be maximised.
- Approval by Creditors, by circulating resolution from the Notice of Proposal to Creditors, is less costly than convening a meeting of creditors to obtain remuneration approval.
- This may negatively impact on creditors, as a formal meeting of creditors may be convened later than it may otherwise be convened, or not convened at all. That said, creditors are welcome to contact the Liquidators staff, by email or telephone, for an update on the liquidation.

---

**Name of creditor / authorised person:** \_\_\_\_\_

**Address:** \_\_\_\_\_

**Signature:** \_\_\_\_\_ **Date:** \_\_\_\_\_

---

For your vote to count, you **must complete** this document and return it together with any **supporting documents** by no later than close of business on **21 January 2019**, by email to Jonas Wu at [Jwu@hogansprowles.com.au](mailto:Jwu@hogansprowles.com.au). Should you have any queries in relation to this matter, please contact Jonas Wu on (02) 8020 5857.

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**NOTICE OF PROPOSAL TO CREDITORS**

Dated: 6 December 2018

Voting Poll Closes: 21 January 2019

---

**Express Formwork Supply Pty Ltd (In Liquidation)  
A.C.N 616 572 082 ("the Company")**
**Proposal No. 11 for creditor approval**

That the future remuneration of the Liquidator from 24 November 2018 to completion is determined at a sum equal to the cost of time spent by the Liquidator, and the Liquidator's partners and staff, calculated at the hourly rates as detailed in the remuneration Approval report of 6 December 2018 such sum to be capped at the amount of \$15,000 exclusive of GST and that the Liquidator may draw the remuneration on a monthly basis or as required.

**Vote on the Proposal No. 11**

Please select the appropriate Yes, No or Object box referred to below with a  to indicate your preferred position.

- Yes  I approve the proposal
- No  I do not approve the proposal
- Object  I object to the proposal being resolved without a meeting of creditors

For your vote to count, your claim against the Company must have been admitted for the purposes of voting by the Liquidator. Please select the option that applies to you:

- I have previously submitted a proof of debt form and supporting documents
- I have **enclosed** a proof of debt form and supporting documents with this proposal form
- I am **not** a related creditor of the Company
- I am a related creditor of the Company\*

relationship: \_\_\_\_\_

\*eg Director, relative of Director, related company, beneficiary of a related trust.



**Reasons for the proposal and the likely impact it will have on creditors if it is passed**

- A Liquidator is entitled to be fairly remunerated for undertaking statutory and other duties, including reporting obligations in acting as a liquidator.
- I am unable to pay my remuneration without the approval of the Committee of Inspection (if one has been appointed), Creditors, or the Court.
- Approval by Creditors is efficient and timely, and is less costly than an application to the Court.
- Approval of my remuneration will allow me to progress further investigations in a timely manner to ensure the prospect of any dividends can be maximised.
- Approval by Creditors, by circulating resolution from the Notice of Proposal to Creditors, is less costly than convening a meeting of creditors to obtain remuneration approval.
- This may negatively impact on creditors, as a formal meeting of creditors may be convened later than it may otherwise be convened, or not convened at all. That said, creditors are welcome to contact the Liquidators staff, by email or telephone, for an update on the liquidation.

---

**Name of creditor / authorised person:** \_\_\_\_\_

**Address:** \_\_\_\_\_

**Signature:** \_\_\_\_\_ **Date:** \_\_\_\_\_

---

For your vote to count, you **must complete** this document and return it together with any **supporting documents** by no later than close of business on **21 January 2019**, by email to Jonas Wu at [Jwu@hogansprowles.com.au](mailto:Jwu@hogansprowles.com.au). Should you have any queries in relation to this matter, please contact Jonas Wu on (02) 8020 5857.

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**NOTICE OF PROPOSAL TO CREDITORS**

Dated: 6 December 2018

Voting Poll Closes: 21 January 2019

---

**Express Formwork Supply Pty Ltd (In Liquidation)  
A.C.N 616 572 082 ("the Company")**
**Disbursements**

Disbursements are divided into three types:

- **Externally provided professional services** (eg legal fees) – these are recovered at cost.
- **Externally provided non-professional costs** (eg travel, accommodation and search fees) – these are also recovered at cost.
- **Internal disbursements** (eg photocopying, telephone, fax, printing and postage costs) – these are generally recovered at cost, however, expenses such as telephone calls, photocopying and printing may be charged at a rate which recoups both variable and fixed costs on a reasonable commercial basis.

I am not required to seek creditor approval for disbursements paid to third parties, however, I am required to account to creditors for such expenses and I must be satisfied that those disbursements are appropriate, justified and reasonable. In respect of Internal disbursements, to the extent that these may be recovered at more than their cost, they may be considered as deriving a profit or advantage and must therefore be approved by creditors, a committee of inspection (if one is appointed), or by the Court prior to them being drawn.

**Declaration**

I, Christian Sprowles, have undertaken a proper assessment of disbursements claimed in the matter of the Company, in accordance with the law and applicable professional standards and I am satisfied that the disbursements claimed are necessary and proper.

It is proposed that future disbursements to be provided by my firm will be charged to the Company on the following basis:

Disbursements	Rate (Excl GST)
Externally provided professional services	At cost
Externally provided non-professional services	At cost
Internal disbursements	
Advertising	At cost
Search fees	At cost
Courier	At cost
Printing, Faxes & Photocopies	\$0.20 per page
Postage	At cost
Stationary and other incidental disbursements	At cost
Travel - Staff by own vehicle	\$0.68 per km
Travel - other	At cost

**Proposal No. 12 for creditor approval**

That the disbursements of the Liquidator, as set out in the Liquidator's remuneration report, for the period 7 September 2018 to completion, in accordance with the applicable costs charged by HoganSproles for work for this nature to be approved in the sum of \$1,000 plus any applicable GST and that the Liquidators be authorised to pay the disbursements as required

**Vote on the Proposal No. 12**

Please select the appropriate Yes, No or Object box referred to below with a  to indicate your preferred position.

- Yes  I approve the proposal
- No  I do not approve the proposal
- Object  I object to the proposal being resolved without a meeting of creditors

For your vote to count, your claim against the Company must have been admitted for the purposes of voting by the Liquidator. Please select the option that applies to you:

- I have previously submitted a proof of debt form and supporting documents
- I have enclosed a proof of debt form and supporting documents with this proposal form
- I am not a related creditor of the Company
- I am a related creditor of the Company\*

relationship: \_\_\_\_\_

\*eg Director, relative of Director, related company, beneficiary of a related trust.

**Reasons for the proposal and the likely impact it will have on creditors if it is passed**

- A Liquidator is entitled to be fairly remunerated for undertaking statutory and other duties, including reporting obligations in acting as a liquidator.
- I am unable to pay my disbursements without the approval of the Committee of Inspection (if one has been appointed), Creditors, or the Court.
- Approval by Creditors is efficient and timely, and is less costly than an application to the Court.
- Approval of my disbursements will allow me to progress further investigations in a timely manner to ensure the prospect of any dividends can be maximised.
- This may negatively impact on creditors, as a formal meeting of creditors may be convened later than it may otherwise be convened, or not convened at all. That said, creditors are welcome to contact the Liquidator's staff, by email or telephone, for an update on the liquidation.

**Creditor details**

*Name of creditor*

*Address*

*ABN (if applicable)*

*Contact number*

*Email address*

---

**Name of creditor /  
authorised person:** \_\_\_\_\_

**Signature:** \_\_\_\_\_

**Date:** \_\_\_\_\_

---

For your vote to count, you **must complete** this document and return it together with any **supporting documents** by no later than close of business on **21 January 2019**, by email to Jonas Wu at [Jwu@hogansprowles.com.au](mailto:Jwu@hogansprowles.com.au). Should you have any queries in relation to this matter, please contact Jonas Wu on (02) 8020 5857.

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NOTICE OF PROPOSAL TO CREDITORS

Dated: December 2018

Voting Poll Closes: 21 January 2019

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Rad Group (Aust) Pty Ltd (In Liquidation)  
A.C.N 618 479 388 ("the Company")

Proposal No. 13 for creditor approval

That the current remuneration of the Liquidator from 7 September 2018 to 23 November 2018 is determined at a sum equal to the cost of time spent by the Liquidator, and the Liquidator's partners and staff, calculated at the hourly rates as detailed in the remuneration Approval report of 6 December 2018 such sum to be capped at the amount of \$8,445.00 exclusive of GST and that the Liquidator may draw the remuneration on a monthly basis or as required.

Vote on the Proposal No. 13

Please select the appropriate Yes, No or Object box referred to below with a  to indicate your preferred position.

- Yes  I approve the proposal
- No  I do not approve the proposal
- Object  I object to the proposal being resolved without a meeting of creditors

For your vote to count, your claim against the Company must have been admitted for the purposes of voting by the Liquidator. Please select the option that applies to you:

- I have previously submitted a proof of debt form and supporting documents
- I have **enclosed** a proof of debt form and supporting documents with this proposal form
- I am **not** a related creditor of the Company
- I am a related creditor of the Company\*

relationship: \_\_\_\_\_

\*eg Director, relative of Director, related company, beneficiary of a related trust.

**Reasons for the proposal and the likely impact it will have on creditors if it is passed**

- A Liquidator is entitled to be fairly remunerated for undertaking statutory and other duties, including reporting obligations in acting as a liquidator.
- I am unable to pay my remuneration without the approval of the Committee of Inspection (if one has been appointed), Creditors, or the Court.
- Approval by Creditors is efficient and timely, and is less costly than an application to the Court.
- Approval of my remuneration will allow me to progress further investigations in a timely manner to ensure the prospect of any dividends can be maximised.
- Approval by Creditors, by circulating resolution from the Notice of Proposal to Creditors, is less costly than convening a meeting of creditors to obtain remuneration approval.
- This may negatively impact on creditors, as a formal meeting of creditors may be convened later than it may otherwise be convened, or not convened at all. That said, creditors are welcome to contact the Liquidators staff, by email or telephone, for an update on the liquidation.

---

**Name of creditor /  
authorised person:** \_\_\_\_\_

**Address:** \_\_\_\_\_

**Signature:** \_\_\_\_\_ **Date:** \_\_\_\_\_

---

For your vote to count, you **must complete** this document and return it together with any **supporting documents** by no later than close of business on **21 January 2019**, by email to Jonas Wu at [Jwu@hogansprowles.com.au](mailto:Jwu@hogansprowles.com.au). Should you have any queries in relation to this matter, please contact Jonas Wu on (02) 8020 5857.

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**NOTICE OF PROPOSAL TO CREDITORS**

Dated: 6 December 2018

Voting Poll Closes: 21 January 2019

---

**Rad Group (Aust) Pty Ltd (In Liquidation)  
A.C.N 618 479 388 ("the Company")**
**Proposal No. 14 for creditor approval**

That the future remuneration of the Liquidator from 24 November 2018 to completion is determined at a sum equal to the cost of time spent by the Liquidator, and the Liquidator's partners and staff, calculated at the hourly rates as detailed in the remuneration Approval report of 6 December 2018 such sum to be capped at the amount of \$15,000 exclusive of GST and that the Liquidator may draw the remuneration on a monthly basis or as required.

**Vote on the Proposal No. 14**

Please select the appropriate Yes, No or Object box referred to below with a  to indicate your preferred position.

- Yes  I approve the proposal
- No  I do not approve the proposal
- Object  I object to the proposal being resolved without a meeting of creditors

For your vote to count, your claim against the Company must have been admitted for the purposes of voting by the Liquidator. Please select the option that applies to you:

- I have previously submitted a proof of debt form and supporting documents
- I have **enclosed** a proof of debt form and supporting documents with this proposal form
- I am **not** a related creditor of the Company
- I am a related creditor of the Company\*

relationship: \_\_\_\_\_

\*eg Director, relative of Director, related company, beneficiary of a related trust.

**Reasons for the proposal and the likely impact it will have on creditors if it is passed**

- A Liquidator is entitled to be fairly remunerated for undertaking statutory and other duties, including reporting obligations in acting as a liquidator.
- I am unable to pay my remuneration without the approval of the Committee of Inspection (if one has been appointed), Creditors, or the Court.
- Approval by Creditors is efficient and timely, and is less costly than an application to the Court.
- Approval of my remuneration will allow me to progress further investigations in a timely manner to ensure the prospect of any dividends can be maximised.
- Approval by Creditors, by circulating resolution from the Notice of Proposal to Creditors, is less costly than convening a meeting of creditors to obtain remuneration approval.
- This may negatively impact on creditors, as a formal meeting of creditors may be convened later than it may otherwise be convened, or not convened at all. That said, creditors are welcome to contact the Liquidators staff, by email or telephone, for an update on the liquidation.

---

**Name of creditor /  
authorised person:** \_\_\_\_\_

**Address:** \_\_\_\_\_

**Signature:** \_\_\_\_\_ **Date:** \_\_\_\_\_

---

For your vote to count, you **must complete** this document and return it together with any **supporting documents** by no later than close of business on **21 January 2019**, by email to Jonas Wu at [Jwu@hogansprowles.com.au](mailto:Jwu@hogansprowles.com.au). Should you have any queries in relation to this matter, please contact Jonas Wu on (02) 8020 5857.

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---

**NOTICE OF PROPOSAL TO CREDITORS**

Dated: 6 December 2018

Voting Poll Closes: 21 January 2019

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**Rad Group (Aust) Pty Ltd (In Liquidation)  
A.C.N 618 479 388 ("the Company")**
**Disbursements**

Disbursements are divided into three types:

- **Externally provided professional services** (eg legal fees) – these are recovered at cost.
- **Externally provided non-professional costs** (eg travel, accommodation and search fees) – these are also recovered at cost.
- **Internal disbursements** (eg photocopying, telephone, fax, printing and postage costs) – these are generally recovered at cost, however, expenses such as telephone calls, photocopying and printing may be charged at a rate which recoups both variable and fixed costs on a reasonable commercial basis.

I am not required to seek creditor approval for disbursements paid to third parties, however, I am required to account to creditors for such expenses and I must be satisfied that those disbursements are appropriate, justified and reasonable. In respect of Internal disbursements, to the extent that these may be recovered at more than their cost, they may be considered as deriving a profit or advantage and must therefore be approved by creditors, a committee of inspection (if one is appointed), or by the Court prior to them being drawn.

**Declaration**

I, Christian Spowles, have undertaken a proper assessment of disbursements claimed in the matter of the Company, in accordance with the law and applicable professional standards and I am satisfied that the disbursements claimed are necessary and proper.

It is proposed that future disbursements to be provided by my firm will be charged to the Company on the following basis:

Disbursements	Rate (Excl GST)
Externally provided professional services	At cost
Externally provided non-professional services	At cost
Internal disbursements	
Advertising	At cost
Search fees	At cost
Courier	At cost
Printing, Faxes & Photocopies	\$0.20 per page
Postage	At cost
Stationary and other incidental disbursements	At cost
Travel - Staff by own vehicle	\$0.68 per km
Travel - other	At cost

**Proposal No. 15 for creditor approval**

That the disbursements of the Liquidator, as set out in the Liquidator's remuneration report, for the period 7 September 2018 to completion, in accordance with the applicable costs charged by HoganSproles for work for this nature to be approved in the sum of \$1,000 plus any applicable GST and that the Liquidators be authorised to pay the disbursements as required

**Vote on the Proposal No. 15**

Please select the appropriate Yes, No or Object box referred to below with a  to indicate your preferred position.

- Yes  I approve the proposal
- No  I do not approve the proposal
- Object  I object to the proposal being resolved without a meeting of creditors

For your vote to count, your claim against the Company must have been admitted for the purposes of voting by the Liquidator. Please select the option that applies to you:

- I have previously submitted a proof of debt form and supporting documents
- I have enclosed a proof of debt form and supporting documents with this proposal form
- I am not a related creditor of the Company
- I am a related creditor of the Company\*

relationship: \_\_\_\_\_

\*eg Director, relative of Director, related company, beneficiary of a related trust.

**Reasons for the proposal and the likely impact it will have on creditors if it is passed**

- A Liquidator is entitled to be fairly remunerated for undertaking statutory and other duties, including reporting obligations in acting as a liquidator.
- I am unable to pay my disbursements without the approval of the Committee of Inspection (if one has been appointed), Creditors, or the Court.
- Approval by Creditors is efficient and timely, and is less costly than an application to the Court.
- Approval of my disbursements will allow me to progress further investigations in a timely manner to ensure the prospect of any dividends can be maximised.
- This may negatively impact on creditors, as a formal meeting of creditors may be convened later than it may otherwise be convened, or not convened at all. That said, creditors are welcome to contact the Liquidator's staff, by email or telephone, for an update on the liquidation.

**Creditor details**

*Name of creditor*

*Address*

*ABN (if applicable)*

*Contact number*

*Email address*

---

**Name of creditor /  
authorised person:** \_\_\_\_\_

**Signature:** \_\_\_\_\_

**Date:** \_\_\_\_\_

---

For your vote to count, you **must complete** this document and return it together with any **supporting documents** by no later than close of business on **21 January 2019**, by email to Jonas Wu at [Jwu@hogansprowles.com.au](mailto:Jwu@hogansprowles.com.au). Should you have any queries in relation to this matter, please contact Jonas Wu on (02) 8020 5857.

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**Civic Building & Construction Pty Ltd (In Liquidation)  
A.C.N 604 556 407 ("the Company")**

1. This is to state that the company was, on 7 September 2018 <sup>(1)</sup> and still is, justly and truly indebted to<sup>(2)</sup> (full name):

.....  
(‘Creditor’)

.....  
of (full address)

for \$..... dollars and ..... cents.

Particulars of the debt are:

Date	Consideration <sup>(3)</sup> state how the debt arose	Amount \$	GST included \$	Remarks <sup>(4)</sup> include details of voucher substantiating payment

2. To my knowledge or belief the creditor has not, nor has any person by the creditor's order, had or received any manner of satisfaction or security for the sum or any part of it except for the following: .....

Insert particulars of all securities held. Where the securities are on the property of the company, assess the value of those securities. If any bills or other negotiable securities are held, specify them in a schedule in the following form:

Date	Drawer	Acceptor	Amount \$ c	Due Date

- I am **not** a related creditor of the Company <sup>(5)</sup>
- I am a related creditor of the Company <sup>(5)</sup>  
relationship: \_\_\_\_\_

3A.<sup>(6)\*</sup> I am employed by the creditor and authorised in writing by the creditor to make this statement. I know that the debt was incurred for the consideration stated and that the debt, to the best of my knowledge and belief, still remains unpaid and unsatisfied.

3B.<sup>(6)\*</sup> I am the creditor's agent authorised to make this statement in writing. I know that the debt was incurred and for the consideration stated and that the debt, to the best of my knowledge and belief, still remains unpaid and unsatisfied.

DATED this                      day of                      2018

Signature of Signatory .....

NAME IN BLOCK LETTERS.....

Occupation .....

Address .....

**See Directions overleaf for the completion of this form**

**OFFICE USE ONLY**

POD No:		ADMIT (Voting / Dividend) - Ordinary	\$
Date Received:	/ /	ADMIT (Voting / Dividend) – Preferential	\$
Entered into CORE IPS:		Reject (Voting / Dividend)	\$
Amount per CRA/RATA	\$	Object or H/Over for Consideration	\$
Reason for Admitting / Rejection			
PREP BY/AUTHORISED		TOTAL PROOF	\$
DATE AUTHORISED	/ /		



### Proof of Debt Form Directions

- \* Strike out whichever is inapplicable.
- (1) Insert date of Court Order in winding up by the Court, or date of resolution to wind up, if a voluntary winding up.
- (2) Insert full name and address (including ABN) of the creditor and, if applicable, the creditor's partners. If prepared by an employee or agent of the creditor, also insert a description of the occupation of the creditor.
- (3) Under "Consideration" state how the debt arose, for example "goods sold and delivered to the company between the dates of .....", "moneys advanced in respect of the Bill of Exchange".
- (4) Under "Remarks" include details of vouchers substantiating payment.
- (5) Related Party / Entity: Director, relative of Director, related company, beneficiary of a related trust.
- (6) If the Creditor is a natural person and this proof is made by the Creditor personally. In other cases, if, for example, you are the director of a corporate Creditor or the solicitor or accountant of the Creditor, you sign this form as the Creditor's authorised agent (delete item 3A). If you are an authorised employee of the Creditor (credit manager etc), delete item 3B.

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- A. If space provided for a particular purpose in a form is insufficient to contain all the required information in relation to a particular item, the information must be set out in an annexure.
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  - (a) have an identifying mark;
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  - (c) be signed by each person signing the form to which the document is annexed.
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  - (a) the identifying mark; and
  - (b) the number of pages.
- E. A reference to an annexure includes a document that is with a form.

**Ozzie Tycoon Construction Pty Ltd (In Liquidation)  
A.C.N 610 405 180 ("the Company")**

1. This is to state that the company was, on 7 September 2018 <sup>(1)</sup> and still is, justly and truly indebted to<sup>(2)</sup> (full name):

.....  
('Creditor')

.....  
of (full address)

for \$..... dollars and ..... cents.

Particulars of the debt are:

Date	Consideration <sup>(3)</sup> state how the debt arose	Amount \$	GST included \$	Remarks <sup>(4)</sup> Include details of voucher substantiating payment

2. To my knowledge or belief the creditor has not, nor has any person by the creditor's order, had or received any manner of satisfaction or security for the sum or any part of it except for the following: .....

Insert particulars of all securities held. Where the securities are on the property of the company, assess the value of those securities. If any bills or other negotiable securities are held, specify them in a schedule in the following form:

Date	Drawer	Acceptor	Amount \$ c	Due Date

- I am not a related creditor of the Company <sup>(5)</sup>
- I am a related creditor of the Company <sup>(5)</sup>  
relationship: \_\_\_\_\_

3A.<sup>(6)\*</sup> I am employed by the creditor and authorised in writing by the creditor to make this statement. I know that the debt was incurred for the consideration stated and that the debt, to the best of my knowledge and belief, still remains unpaid and unsatisfied.

3B.<sup>(6)\*</sup> I am the creditor's agent authorised to make this statement in writing. I know that the debt was incurred and for the consideration stated and that the debt, to the best of my knowledge and belief, still remains unpaid and unsatisfied.

DATED this                      day of                      2018

Signature of Signatory:.....

NAME IN BLOCK LETTERS.....

Occupation .....

Address .....

**See Directions overleaf for the completion of this form**

OFFICE USE ONLY

POD No:		ADMIT (Voting / Dividend) - Ordinary	\$
Date Received:	/ /	ADMIT (Voting / Dividend) - Preferential	\$
Entered into CORE IPS:		Reject (Voting / Dividend)	\$
Amount per CRA/RATA	\$	Object or H/Over for Consideration	\$
Reason for Admitting / Rejection			
PREP BY/AUTHORISED		TOTAL PROOF	\$
DATE AUTHORISED	/ /		

### Proof of Debt Form Directions

- \* Strike out whichever is inapplicable.
- (1) Insert date of Court Order in winding up by the Court, or date of resolution to wind up, if a voluntary winding up.
- (2) Insert full name and address (including ABN) of the creditor and, if applicable, the creditor's partners. If prepared by an employee or agent of the creditor, also insert a description of the occupation of the creditor.
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- (6) If the Creditor is a natural person and this proof is made by the Creditor personally. In other cases, if, for example, you are the director of a corporate Creditor or the solicitor or accountant of the Creditor, you sign this form as the Creditor's authorised agent (delete item 3A). If you are an authorised employee of the Creditor (credit manager etc), delete item 3B.

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  - (a) the identifying mark; and
  - (b) the number of pages.
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**Oz Group (NSW) Pty Ltd (In Liquidation)**  
**A.C.N 618 449 335 ("the Company")**

1. This is to state that the company was, on 7 September 2018 <sup>(1)</sup> and still is, justly and truly indebted to<sup>(2)</sup> (full name):

.....  
('Creditor')

.....  
of (full address)

for \$..... dollars and ..... cents.

Particulars of the debt are:

Date	Consideration <sup>(3)</sup> state how the debt arose	Amount \$	GST included \$	Remarks <sup>(4)</sup> Include details of voucher substantiating payment

2. To my knowledge or belief the creditor has not, nor has any person by the creditor's order, had or received any manner of satisfaction or security for the sum or any part of it except for the following: .....

Insert particulars of all securities held. Where the securities are on the property of the company, assess the value of those securities. If any bills or other negotiable securities are held, specify them in a schedule in the following form:

Date	Drawer	Acceptor	Amount \$ c	Due Date

- I am not a related creditor of the Company <sup>(5)</sup>
- I am a related creditor of the Company <sup>(5)</sup>  
relationship: \_\_\_\_\_

3A.<sup>(6)\*</sup> I am employed by the creditor and authorised in writing by the creditor to make this statement. I know that the debt was incurred for the consideration stated and that the debt, to the best of my knowledge and belief, still remains unpaid and unsatisfied.

3B.<sup>(6)\*</sup> I am the creditor's agent authorised to make this statement in writing. I know that the debt was incurred and for the consideration stated and that the debt, to the best of my knowledge and belief, still remains unpaid and unsatisfied.

DATED this                      day of                      2018

Signature of Signatory .....

NAME IN BLOCK LETTERS.....

Occupation .....

Address .....

See Directions overleaf for the completion of this form

OFFICE USE ONLY

POD No:		ADMIT (Voting / Dividend) - Ordinary	\$
Date Received:	/ /	ADMIT (Voting / Dividend) - Preferential	\$
Entered into CORE IPS:		Reject (Voting / Dividend)	\$
Amount per CRA/RATA	\$	Object or H/Over for Consideration	\$
Reason for Admitting / Rejection			
PREP BY/AUTHORISED		TOTAL PROOF	\$
DATE AUTHORISED	/ /		



### Proof of Debt Form Directions

- \* Strike out whichever is inapplicable.
- (1) Insert date of Court Order in winding up by the Court, or date of resolution to wind up, if a voluntary winding up.
- (2) Insert full name and address (including ABN) of the creditor and, if applicable, the creditor's partners. If prepared by an employee or agent of the creditor, also insert a description of the occupation of the creditor.
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- (4) Under "Remarks" include details of vouchers substantiating payment.
- (5) Related Party / Entity: Director, relative of Director, related company, beneficiary of a related trust.
- (6) If the Creditor is a natural person and this proof is made by the Creditor personally. In other cases, if, for example, you are the director of a corporate Creditor or the solicitor or accountant of the Creditor, you sign this form as the Creditor's authorised agent (delete item 3A). If you are an authorised employee of the Creditor (credit manager etc), delete item 3B.

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**Express Formwork Supply Pty Ltd (In Liquidation)  
A.C.N 616 572 082 ("the Company")**

1. This is to state that the company was, on 7 September 2018 <sup>(1)</sup> and still is, justly and truly indebted to<sup>(2)</sup> (full name):

.....  
('Creditor')

.....  
of (full address)

for \$..... dollars and ..... cents.

Particulars of the debt are:

Date	Consideration <sup>(3)</sup> state how the debt arose	Amount \$	GST included \$	Remarks <sup>(4)</sup> include details of voucher substantiating payment

2. To my knowledge or belief the creditor has not, nor has any person by the creditor's order, had or received any manner of satisfaction or security for the sum or any part of it except for the following: .....

Insert particulars of all securities held. Where the securities are on the property of the company, assess the value of those securities. If any bills or other negotiable securities are held, specify them in a schedule in the following form:

Date	Drawer	Acceptor	Amount \$ c	Due Date

- I am not a related creditor of the Company <sup>(5)</sup>
- I am a related creditor of the Company <sup>(5)</sup>  
relationship: \_\_\_\_\_

3A.<sup>(6)\*</sup> I am employed by the creditor and authorised in writing by the creditor to make this statement. I know that the debt was incurred for the consideration stated and that the debt, to the best of my knowledge and belief, still remains unpaid and unsatisfied.

3B.<sup>(6)\*</sup> I am the creditor's agent authorised to make this statement in writing. I know that the debt was incurred and for the consideration stated and that the debt, to the best of my knowledge and belief, still remains unpaid and unsatisfied.

DATED this                      day of                      2018

Signature of Signatory .....

NAME IN BLOCK LETTERS.....

Occupation .....

Address .....

**See Directions overleaf for the completion of this form**

OFFICE USE ONLY

POD No:		ADMIT (Voting / Dividend) - Ordinary	\$
Date Received:	/ /	ADMIT (Voting / Dividend) - Preferential	\$
Entered into CORE IPS:		Reject (Voting / Dividend)	\$
Amount per CRA/RATA	\$	Object or H/Over for Consideration	\$
Reason for Admitting / Rejection			
PREP BY/AUTHORISED		TOTAL PROOF	\$
DATE AUTHORISED	/ /		

### Proof of Debt Form Directions

- \* Strike out whichever is inapplicable.
- (1) Insert date of Court Order in winding up by the Court, or date of resolution to wind up, if a voluntary winding up.
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- (6) If the Creditor is a natural person and this proof is made by the Creditor personally. In other cases, if, for example, you are the director of a corporate Creditor or the solicitor or accountant of the Creditor, you sign this form as the Creditor's authorised agent (delete item 3A). If you are an authorised employee of the Creditor (credit manager etc), delete item 3B.

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**Rad Group (Aust) Pty Ltd (In Liquidation)**  
**A.C.N 618 479 388 ("the Company")**

1. This is to state that the company was, on 7 September 2018 <sup>(1)</sup> and still is, justly and truly indebted to <sup>(2)</sup> (full name):

.....  
(‘Creditor’)

.....  
of (full address)

for \$..... dollars and ..... cents.

Particulars of the debt are:

Date	Consideration <sup>(3)</sup> state how the debt arose	Amount \$	GST included \$	Remarks <sup>(4)</sup> Include details of voucher substantiating payment

2. To my knowledge or belief the creditor has not, nor has any person by the creditor's order, had or received any manner of satisfaction or security for the sum or any part of it except for the following: .....

Insert particulars of all securities held. Where the securities are on the property of the company, assess the value of those securities. If any bills or other negotiable securities are held, specify them in a schedule in the following form:

Date	Drawer	Acceptor	Amount \$ c	Due Date

- I am not a related creditor of the Company <sup>(5)</sup>
- I am a related creditor of the Company <sup>(5)</sup>  
relationship: \_\_\_\_\_

3A.<sup>(6)\*</sup> I am employed by the creditor and authorised in writing by the creditor to make this statement. I know that the debt was incurred for the consideration stated and that the debt, to the best of my knowledge and belief, still remains unpaid and unsatisfied.

3B.<sup>(6)\*</sup> I am the creditor's agent authorised to make this statement in writing. I know that the debt was incurred and for the consideration stated and that the debt, to the best of my knowledge and belief, still remains unpaid and unsatisfied.

DATED this                      day of                      2018

Signature of Signatory .....

NAME IN BLOCK LETTERS .....

Occupation .....

Address .....

**See Directions overleaf for the completion of this form**

OFFICE USE ONLY

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## Liquidators Remuneration Approval Report

**Civic Building & Construction Pty Ltd (In Liquidation)**

**A.C.N 604 556 407**

**Ozzie Tycoon Construction Pty Ltd (In Liquidation)**

**A.C.N 610 405 180**

**Oz Group (NSW) Pty Ltd (In Liquidation)**

**A.C.N 618 449 335**

**Express Formwork Supply Pty Ltd (In Liquidation)**

**A.C.N 616 572 082 and**

**Rad Group (Aust) Pty Ltd (In Liquidation)**

**A.C.N 618 479 388 (“the Companies”)**

**(“the Group”)**

This remuneration report provides you with the information you need to be able to make an informed decision regarding the approval of my remuneration for undertaking the liquidation of the Companies.

This report has the following information included:

### Contents

Part 1: Declaration .....	2
Part 2: Executive Summary .....	2
Part 3. Remuneration .....	4
Part 4: Disbursements.....	6
Part 5: Summary of Receipts and Payments.....	8
Part 6: Queries.....	8
Part 7: Approval of remuneration and internal disbursements.....	8
Schedule A – Resolution 1 - Description of work completed .....	9
Schedule B – Resolution 3 – Description of work to be completed .....	11

### What do you need to do next?

You should read this report and the other documentation that I have sent you.

To minimise the costs in the administration and this liquidation, I have elected to seek the approval of creditors for my remuneration and internal disbursements without a meeting. Information about the proposals without a meeting process is included at part 8 of this report.

You can cast your vote by using the included voting forms. These forms needs to be returned to my office by post, scanned and emailed or faxed. I need to receive your forms **by Monday, 21 January 2019**, for your vote to count. If you choose to use post, please allow enough time for your letter to be delivered.

If you have any questions or need any assistance with understanding the materials I have sent to you, please contact Jonas Wu of our office on (02) 8020 5857 or via email at [Jwu@hogansproawles.com.au](mailto:Jwu@hogansproawles.com.au).

## Part 1: Declaration

I, Christian Sprowles of HoganSprowles, have undertaken a proper assessment of this remuneration claim for my appointment as Liquidator of the Companies in accordance with the law and applicable professional standards. I am satisfied that the remuneration claimed is in respect of necessary work, properly performed, or to be properly performed, in the conduct of the liquidation.

## Part 2: Executive Summary

We had not previously requested approval for my fees in the liquidation of the Companies.

My remuneration claims for this report is summarised below:

Period	Report Reference	Amount (ex GST)
<b>Remuneration claims</b>	Part 3	
<i>Liquidation</i>		
<b>Civic Building &amp; Construction Pty Ltd</b>		
Resolution [1]: 7 September 2018 to 23 November 2018		\$9,279.00
Resolution [2]: 24 November 2018 to Completion		\$15,000.00
<b>Ozzie Tycoon Construction Pty Ltd</b>		
Resolution [4]: 7 September 2018 to 23 November 2018		\$8,572.00
Resolution [5]: 24 November 2018 to Completion		\$15,000.00
<b>Oz Group (NSW) Pty Ltd</b>		
Resolution [7]: 7 September 2018 to 23 November 2018		\$8,166.00
Resolution [8]: 24 November 2018 to Completion		\$15,000.00
<b>Express Formwork Supply Pty Ltd</b>		
Resolution [10]: 7 September 2018 to 23 November 2018		\$8,576.00
Resolution [11]: 24 November 2018 to Completion		\$15,000.00
<b>Rad Group (Aust) Pty Ltd</b>		
Resolution [13]: 7 September 2018 to 23 November 2018		\$8,445.00
Resolution [14]: 24 November 2018 to Completion		\$15,000.00
<b>Total – remuneration</b>		<b>\$118,038.00</b>



Period	Report Reference	Amount (ex GST)
* Approval for the future remuneration sought is based on an estimate of the work necessary to the completion of the liquidation. Should additional work be necessary beyond what is contemplated, further approval may be sought from creditors.		

Internal disbursements claims are summarised below:

Period	Report Reference	Amount (ex GST)
<b>Internal disbursements approval</b>	Part 4	
<b>Civic Building &amp; Construction Pty Ltd</b>		
Resolution [3]: 7 September 2018 to Completion		\$1,000.00
<b>Ozzie Tycoon Construction Pty Ltd</b>		
Resolution [6]: 7 September 2018 to Completion		\$1,000.00
<b>Oz Group (NSW) Pty Ltd</b>		
Resolution [9]: 7 September 2018 to Completion		\$1,000.00
<b>Express Formwork Supply Pty Ltd</b>		
Resolution [12]: 7 September 2018 to Completion		\$1,000.00
<b>Rad Group (Aust) Pty Ltd</b>		
Resolution [15]: 7 September 2018 to Completion		\$1,000.00
<b>Total – disbursements</b>		<b>\$5,000.00</b>
* Approval for the future internal disbursements sought is based on an estimate of the internal disbursements necessary to the completion of the liquidation. Should additional disbursements be necessary beyond what is contemplated, further approval may be sought from creditors.		

Please refer to report section references detailed in the above table for full details of the calculation and composition of the remuneration approval sought.

## Part 3. Remuneration

### 3.1 Remuneration claim resolutions

#### Civic Building & Construction Pty Ltd (In Liquidation)

##### Resolution 1: from 7 September 2018 to 23 November 2018

*“That the current remuneration of the Liquidator from 7 September 2018 to 23 November 2018 is determined at a sum equal to the cost of time spent by the liquidators, their partners and staff, calculated at the hourly rates as detailed in the Remuneration Approval Report of 5 December 2018 that may be increased at a rate of 10% at 1 July each year (rounded to the nearest \$10), up to a capped amount of \$9,279.00 exclusive of GST, and that the liquidator can draw the remuneration on a monthly basis or as required”.*

##### Resolution 2: from 24 November 2018 to the completion of the liquidation

*“That the future remuneration of the Liquidator from 24 November 2018 to the completion of the liquidation is determined at a sum equal to the cost of time spent by the liquidators, their partners and staff, calculated at the hourly rates as detailed in the Remuneration Approval Report of 5 December 2018 that may be increased at a rate of 10% at 1 July each year (rounded to the nearest \$10), up to a capped amount of \$15,000 exclusive of GST, and that the liquidator can draw the remuneration on a monthly basis or as required”.*

#### Ozzie Tycoon Construction Pty Ltd (In Liquidation)

##### Resolution 4: from 7 September 2018 to 23 November 2018

*“That the current remuneration of the Liquidator from 7 September 2018 to 23 November 2018 is determined at a sum equal to the cost of time spent by the liquidators, their partners and staff, calculated at the hourly rates as detailed in the Remuneration Approval Report of 5 December 2018 that may be increased at a rate of 10% at 1 July each year (rounded to the nearest \$10), up to a capped amount of \$8,572.00 exclusive of GST, and that the liquidator can draw the remuneration on a monthly basis or as required”.*

##### Resolution 5: from 24 November 2018 to the completion of the liquidation

*“That the future remuneration of the Liquidator from 24 November 2018 to the completion of the liquidation is determined at a sum equal to the cost of time spent by the liquidators, their partners and staff, calculated at the hourly rates as detailed in the Remuneration Approval Report of 5 December 2018 that may be increased at a rate of 10% at 1 July each year (rounded to the nearest \$10), up to a capped amount of \$15,000 exclusive of GST, and that the liquidator can draw the remuneration on a monthly basis or as required”.*



## **Oz Group (NSW) Pty Ltd (In Liquidation)**

### **Resolution 7: from 7 September 2018 to 23 November 2018**

*“That the current remuneration of the Liquidator from 7 September 2018 to 23 November 2018 is determined at a sum equal to the cost of time spent by the liquidators, their partners and staff, calculated at the hourly rates as detailed in the Remuneration Approval Report of 5 December 2018 that may be increased at a rate of 10% at 1 July each year (rounded to the nearest \$10), up to a capped amount of \$8,166.00 exclusive of GST, and that the liquidator can draw the remuneration on a monthly basis or as required”.*

### **Resolution 8: from 24 November 2018 to the completion of the liquidation**

*“That the future remuneration of the Liquidator from 24 November 2018 to the completion of the liquidation is determined at a sum equal to the cost of time spent by the liquidators, their partners and staff, calculated at the hourly rates as detailed in the Remuneration Approval Report of 5 December 2018 that may be increased at a rate of 10% at 1 July each year (rounded to the nearest \$10), up to a capped amount of \$15,000 exclusive of GST, and that the liquidator can draw the remuneration on a monthly basis or as required”.*

## **Express Formwork Supply Pty Ltd (In Liquidation)**

### **Resolution 10: from 7 September 2018 to 23 November 2018**

*“That the current remuneration of the Liquidator from 7 September 2018 to 23 November 2018 is determined at a sum equal to the cost of time spent by the liquidators, their partners and staff, calculated at the hourly rates as detailed in the Remuneration Approval Report of 5 December 2018 that may be increased at a rate of 10% at 1 July each year (rounded to the nearest \$10), up to a capped amount of \$8,576.00 exclusive of GST, and that the liquidator can draw the remuneration on a monthly basis or as required”.*

### **Resolution 11: from 24 November 2018 to the completion of the liquidation**

*“That the future remuneration of the Liquidator from 24 November 2018 to the completion of the liquidation is determined at a sum equal to the cost of time spent by the liquidators, their partners and staff, calculated at the hourly rates as detailed in the Remuneration Approval Report of 5 December 2018 that may be increased at a rate of 10% at 1 July each year (rounded to the nearest \$10), up to a capped amount of \$15,000 exclusive of GST, and that the liquidator can draw the remuneration on a monthly basis or as required”.*



## Rad Group (Aust) Pty Ltd (In Liquidation)

### Resolution 13: from 7 September 2018 to 23 November 2018

*“That the current remuneration of the Liquidator from 7 September 2018 to 23 November 2018 is determined at a sum equal to the cost of time spent by the liquidators, their partners and staff, calculated at the hourly rates as detailed in the Remuneration Approval Report of 5 December 2018 that may be increased at a rate of 10% at 1 July each year (rounded to the nearest \$10), up to a capped amount of \$8,445.00 exclusive of GST, and that the liquidator can draw the remuneration on a monthly basis or as required”.*

### Resolution 14: from 24 November 2018 to the completion of the liquidation

*“That the future remuneration of the Liquidator from 24 November 2018 to the completion of the liquidation is determined at a sum equal to the cost of time spent by the liquidators, their partners and staff, calculated at the hourly rates as detailed in the Remuneration Approval Report of 5 December 2018 that may be increased at a rate of 10% at 1 July each year (rounded to the nearest \$10), up to a capped amount of \$15,000 exclusive of GST, and that the liquidator can draw the remuneration on a monthly basis or as required”.*

## 3.2 Details of remuneration

The Schedules attached to the report outline the work performed to date and the predicted time charges to each major task area by staff members working on the liquidation of the Companies for the periods between 7 September 2018 to 23 November 2018 and 24 November 2018 to the completion of the liquidation.

## Part 4: Disbursements

Disbursements are divided into three types:

- **Externally provided professional services** - these are recovered at cost. An example of an externally provided professional service disbursement is legal fees.
- **Externally provided non-professional costs** - these are recovered at cost. Examples of externally provided non-professional costs are travel, accommodation and search fees.
- **Internal disbursements** such as photocopying, printing and postage. These disbursements, if charged to the Liquidation, would generally be charged at cost; though some expenses such as telephone calls, photocopying and printing may be charged at a rate which recoups both variable and fixed costs. The recovery of these costs must be on a reasonable commercial basis. Details of the basis of recovery of each of these costs is discussed below.

I have undertaken a proper assessment of disbursements claimed for the Companies, in accordance with the law and applicable professional standards. I am satisfied that the disbursements claimed are necessary and proper.

We will be seeking creditor approval to pay our internal disbursements from creditors in the amount of \$5,000 plus any GST applicable.

I will be seeking approval of the following resolutions to approve my remuneration.

**Civic Building & Construction Pty Ltd (In Liquidation)**  
**Resolution 3: from 7 September 2018 to Completion**

*“That the disbursements of the Liquidator, as set out in the Liquidator’ remuneration report, for the period 7 September 2018 to completion, in accordance with the applicable costs charged by HoganSproawles for work for this nature to be approved in the sum of \$1,000 plus any applicable GST and that the Liquidators be authorised to pay the disbursements as required.”*

**Ozzie Tycoon Construction Pty Ltd (In Liquidation)**  
**Resolution 6: from 7 September 2018 to Completion**

*“That the disbursements of the Liquidator, as set out in the Liquidator’ remuneration report, for the period 7 September 2018 to completion, in accordance with the applicable costs charged by HoganSproawles for work for this nature to be approved in the sum of \$1,000 plus any applicable GST and that the Liquidators be authorised to pay the disbursements as required.”*

**Oz Group (NSW) Pty Ltd (In Liquidation)**  
**Resolution 9: from 7 September 2018 to Completion**

*“That the disbursements of the Liquidator, as set out in the Liquidator’ remuneration report, for the period 7 September 2018 to completion, in accordance with the applicable costs charged by HoganSproawles for work for this nature to be approved in the sum of \$1,000 plus any applicable GST and that the Liquidators be authorised to pay the disbursements as required.”*

**Express Formwork Supply Pty Ltd (In Liquidation)**  
**Resolution 12: from 7 September 2018 to Completion**

*“That the disbursements of the Liquidator, as set out in the Liquidator’ remuneration report, for the period 7 September 2018 to completion, in accordance with the applicable costs charged by HoganSproawles for work for this nature to be approved in the sum of \$1,000 plus any applicable GST and that the Liquidators be authorised to pay the disbursements as required.”*

**Rad Group (Aust) Pty Ltd (In Liquidation)**  
**Resolution 15: from 7 September 2018 to Completion**

*“That the disbursements of the Liquidator, as set out in the Liquidator’ remuneration report, for the period 7 September 2018 to completion, in accordance with the applicable costs charged by HoganSproawles for work for this nature to be approved in the sum of \$1,000 plus any applicable GST and that the Liquidators be authorised to pay the disbursements as required.”*



#### 4.1 Future basis of internal disbursements

Future disbursements provided by our firm will be charged to the administration on the following basis:

Disbursements	Rate (Excl GST)
Externally provided professional services	At cost
Externally provided non-professional services	At cost
Internal disbursements	
Advertising	At cost
Search fees	At cost
Courier	At cost
Printing, Faxes & Photocopies	\$0.20 per page
Postage	At cost
Stationary and other incidental disbursements	At cost
Travel - Staff by own vehicle	\$0.66 per km
Travel - other	At cost

Rates applicable for financial year ending 30 June 2018.

Approval of the payment of these disbursements at the above rates to a capped amount of \$5,000 exclusive of GST is being sought from creditors via a proposal without a meeting.

### Part 5: Summary of Receipts and Payments

Please refer to Section 6 of the Statutory Report to Creditors.

### Part 6: Queries

If you have any queries in relation to the information in this report, please contact Jonas Wu on (02) 8020 5857 or via email at [Jwu@hogansprowles.com.au](mailto:Jwu@hogansprowles.com.au).

You can also access information which may assist you on the following websites:

- ARITA at [www.arita.com.au/creditors](http://www.arita.com.au/creditors)
- ASIC at [www.asic.gov.au](http://www.asic.gov.au) (search for "insolvency information sheets").

### Part 7: Approval of remuneration and internal disbursements

At Annexure D to W, I have enclosed the following for your completion by **21 January 2019**:

- Voting slip for the liquidator's remuneration;

- Voting slip for the liquidator’s disbursements;
- Proof of debt form

### Schedule A – Resolution 1 - Description of work completed

The below table provides a description of the work which has undertaken in each major task area during the course of the liquidation of the Companies.

#### Civic Building & Construction Pty Ltd (In Liquidation)

Task Area	General Description	Includes
<b>Creditors</b> [5.0 hours] [\$1,474.00]	Dealing with proofs of debt	Receipting and filing POD’s when not related to a dividend Corresponding with OSR and ATO regarding POD’s when not related to a dividend
	Creditor Enquiries	Receive and follow up creditor enquiries via telephone Maintaining creditor enquiry register Review and prepare correspondence to creditors and their representatives via facsimile, email and post
	Reports to creditors	Preparation of statutory report
<b>Investigation</b> [15.0 hours] [\$5,826.00]	ASIC reporting	Preparing statutory investigation reports Liaising with ASIC
	Correspondence	With various government agencies Contacting Directors relatives, spouses other third parties
	Conducting investigation	Collection of company books and records Reviewing company’s books and records Review and preparation of company nature and history Conducting and summarising statutory searches Preparation of deficiency statement Review of specific transactions and liaising with directors regarding certain transactions Preparation of investigation file Lodgement of investigation with the ASIC
<b>Administration</b> [8.0 hours] [\$1,979.00]	ASIC Form 524 and other forms	Preparing and lodging ASIC forms including 505, 5602, 5011 etc Correspondence with ASIC regarding statutory forms



Task Area	General Description	Includes
	Bank account administration	Requesting bank statements Bank account reconciliations Correspondence with bank regarding specific transfers
	ATO and other statutory reporting	Notification of appointment Preparing BAS' Correspondence with ATO regarding lodgements and registration
	Planning / Review	Discussions regarding status of administration
	Books and records / storage	Dealing with records in storage Sending job files to storage

### Ozzie Tycoon Construction Pty Ltd (In Liquidation)

Task Area	General Description	Includes
Creditors [3.0 hours] [\$1,146.00]	Creditor Enquiries	Receive and follow up creditor enquiries via telephone Maintaining creditor enquiry register Review and prepare correspondence to creditors and their representatives via facsimile, email and post
	Reports to creditors	Preparation of statutory report
Investigation [13.0 hours] [\$5,500.00]	ASIC reporting	Preparing statutory investigation reports Liaising with ASIC
	Correspondence	With various government agencies Contacting Directors relatives, spouses other third parties
	Conducting investigation	Collection of company books and records Reviewing company's books and records Review and preparation of company nature and history Conducting and summarising statutory searches Preparation of deficiency statement Review of specific transactions and liaising with directors regarding certain transactions Preparation of investigation file Lodgement of investigation with the ASIC
Administration [7.0 hours] [\$1,926.00]	ASIC Form 524 and other forms	Preparing and lodging ASIC forms including 505, 5602, 5011 etc Correspondence with ASIC regarding statutory forms



Task Area	General Description	Includes
	Bank account administration	Requesting bank statements Bank account reconciliations Correspondence with bank regarding specific transfers
	ATO and other statutory reporting	Notification of appointment Preparing BAS' Correspondence with ATO regarding lodgements and registration
	Planning / Review	Discussions regarding status of administration
	Books and records / storage	Dealing with records in storage Sending job files to storage

**Oz Group (NSW) Pty Ltd (In Liquidation)**

Task Area	General Description	Includes
Creditors [3.0 hours] [\$1,146.00]	Creditor Enquiries	Receive and follow up creditor enquiries via telephone Maintaining creditor enquiry register Review and prepare correspondence to creditors and their representatives via facsimile, email and post
	Reports to creditors	Preparation of statutory report
Investigation [12.0 hours] [\$5,155.00]	ASIC reporting	Preparing statutory investigation reports Liaising with ASIC
	Correspondence	With various government agencies Contacting Directors relatives, spouses other third parties
	Conducting investigation	Collection of company books and records Reviewing company's books and records Review and preparation of company nature and history Conducting and summarising statutory searches Preparation of deficiency statement Review of specific transactions and liaising with directors regarding certain transactions Preparation of investigation file Lodgement of investigation with the ASIC
Administration [7.0 hours] [\$1,865.00]	ASIC Form 524 and other forms	Preparing and lodging ASIC forms including 505, 5602, 5011 etc Correspondence with ASIC regarding statutory forms

Task Area	General Description	Includes
	Bank account administration	Requesting bank statements Bank account reconciliations Correspondence with bank regarding specific transfers
	ATO and other statutory reporting	Notification of appointment Preparing BAS' Correspondence with ATO regarding lodgements and registration
	Planning / Review	Discussions regarding status of administration
	Books and records / storage	Dealing with records in storage Sending job files to storage

### Express Formwork Supply Pty Ltd (In Liquidation)

Task Area	General Description	Includes
Creditors [4.0 hours] [\$1,328.00]	Creditor Enquiries	Receive and follow up creditor enquiries via telephone Maintaining creditor enquiry register Review and prepare correspondence to creditors and their representatives via facsimile, email and post
	Reports to creditors	Preparation of statutory report
Investigation [13.0 hours] [\$5,308.00]	ASIC reporting	Preparing statutory investigation reports Liaising with ASIC
	Correspondence	With various government agencies Contacting Directors relatives, spouses other third parties
	Conducting investigation	Collection of company books and records Reviewing company's books and records Review and preparation of company nature and history Conducting and summarising statutory searches Preparation of deficiency statement Review of specific transactions and liaising with directors regarding certain transactions Preparation of investigation file Lodgement of investigation with the ASIC
Administration [7.0 hours] [\$1,940.00]	ASIC Form 524 and other forms	Preparing and lodging ASIC forms including 505, 5602, 5011 etc Correspondence with ASIC regarding statutory forms



Task Area	General Description	Includes
	Bank account administration	Requesting bank statements Bank account reconciliations Correspondence with bank regarding specific transfers
	ATO and other statutory reporting	Notification of appointment Preparing BAS' Correspondence with ATO regarding lodgements and registration
	Planning / Review	Discussions regarding status of administration
	Books and records / storage	Dealing with records in storage Sending job files to storage

**Rad Group (Aust) Pty Ltd (In Liquidation)**

Task Area	General Description	Includes
Creditors [2.0 hours] [\$964.00]	Creditor Enquiries	Receive and follow up creditor enquiries via telephone Maintaining creditor enquiry register Review and prepare correspondence to creditors and their representatives via facsimile, email and post
	Reports to creditors	Preparation of statutory report
Investigation [14.0 hours] [\$5,889.00]	ASIC reporting	Preparing statutory investigation reports Liaising with ASIC
	Correspondence	With various government agencies Contacting Directors relatives, spouses other third parties
	Conducting investigation	Collection of company books and records Reviewing company's books and records Review and preparation of company nature and history Conducting and summarising statutory searches Preparation of deficiency statement Review of specific transactions and liaising with directors regarding certain transactions Preparation of investigation file Lodgement of investigation with the ASIC
Administration [6.0 hours] [\$1,592.00]	ASIC Form 524 and other forms	Preparing and lodging ASIC forms including 505, 5602, 5011 etc Correspondence with ASIC regarding statutory forms

Task Area	General Description	Includes
	Bank account administration	Requesting bank statements Bank account reconciliations Correspondence with bank regarding specific transfers
	ATO and other statutory reporting	Notification of appointment Preparing BAS' Correspondence with ATO regarding lodgements and registration
	Planning / Review	Discussions regarding status of administration
	Books and records / storage	Dealing with records in storage Sending job files to storage

### Schedule B – Resolution 3 – Description of work to be completed

The below table provides a description of the work to be undertaken in each major task area during the course of the liquidation of the Companies.

#### Civic Building & Construction Pty Ltd (In Liquidation)

Task Area	General Description	Includes
Creditors [9.0 hours] [\$3,383.00]	Dealing with proofs of debt	Receipting and filing POD's when not related to a dividend Corresponding with OSR and ATO regarding POD's when not related to a dividend
	Creditor Enquiries	Receive and follow up creditor enquiries via telephone Maintaining creditor enquiry register Review and prepare correspondence to creditors and their representatives via facsimile, email and post
	Reports to creditors	Preparation of statutory report
Investigation [15.0 hours] [\$6,352.00]	ASIC reporting	Preparing statutory investigation reports Liaising with ASIC
	Correspondence	With various government agencies Contacting Directors relatives, spouses other third parties
	Conducting investigation	Collection of company books and records Reviewing company's books and records Review and preparation of company nature and history Conducting and summarising statutory searches



Task Area	General Description	Includes
Administration [20.0 hours] [\$5,352.00]		Preparation of deficiency statement Review of specific transactions and liaising with directors regarding certain transactions Preparation of investigation file Lodgement of investigation with the ASIC
	ASIC Form 524 and other forms	Preparing and lodging ASIC forms including 505, 5602, 5011 etc Correspondence with ASIC regarding statutory forms
	Bank account administration	Requesting bank statements Bank account reconciliations Correspondence with bank regarding specific transfers
	ATO and other statutory reporting	Notification of appointment Preparing BAS' Correspondence with ATO regarding lodgements and registration
	Planning / Review	Discussions regarding status of administration
	Books and records / storage	Dealing with records in storage Sending job files to storage

### Ozzie Tycoon Construction Pty Ltd (In Liquidation)

Task Area	General Description	Includes
Creditors [9.0 hours] [\$3,383.00]	Dealing with proofs of debt	Receipting and filing POD's when not related to a dividend Corresponding with OSR and ATO regarding POD's when not related to a dividend
	Creditor Enquiries	Receive and follow up creditor enquiries via telephone Maintaining creditor enquiry register Review and prepare correspondence to creditors and their representatives via facsimile, email and post
	Reports to creditors	Preparation of statutory report
Investigation [15.0 hours] [\$6,352.00]	ASIC reporting	Preparing statutory investigation reports Liaising with ASIC
	Correspondence	With various government agencies Contacting Directors relatives, spouses other third parties
	Conducting investigation	Collection of company books and records Reviewing company's books and records



Task Area	General Description	Includes
		Review and preparation of company nature and history Conducting and summarising statutory searches Preparation of deficiency statement Review of specific transactions and liaising with directors regarding certain transactions Preparation of investigation file Lodgement of investigation with the ASIC
<b>Administration</b> [20.0 hours] [\$5,352.00]	ASIC Form 524 and other forms	Preparing and lodging ASIC forms including 505, 5602, 5011 etc Correspondence with ASIC regarding statutory forms
	Bank account administration	Requesting bank statements Bank account reconciliations Correspondence with bank regarding specific transfers
	ATO and other statutory reporting	Notification of appointment Preparing BAS' Correspondence with ATO regarding lodgements and registration
	Planning / Review	Discussions regarding status of administration
	Books and records / storage	Dealing with records in storage Sending job files to storage

### Oz Group (NSW) Pty Ltd (In Liquidation)

Task Area	General Description	Includes
<b>Creditors</b> [9.0 hours] [\$3,383.00]	Dealing with proofs of debt	Receipting and filing POD's when not related to a dividend Corresponding with OSR and ATO regarding POD's when not related to a dividend
	Creditor Enquiries	Receive and follow up creditor enquiries via telephone Maintaining creditor enquiry register Review and prepare correspondence to creditors and their representatives via facsimile, email and post
	Reports to creditors	Preparation of statutory report
	ASIC reporting	Preparing statutory investigation reports Liaising with ASIC
	Correspondence	With various government agencies

Task Area	General Description	Includes
Investigation [15.0 hours] [\$6,352.00]		Contacting Directors relatives, spouses other third parties
	Conducting investigation	Collection of company books and records Reviewing company's books and records Review and preparation of company nature and history Conducting and summarising statutory searches Preparation of deficiency statement Review of specific transactions and liaising with directors regarding certain transactions Preparation of investigation file Lodgement of investigation with the ASIC
Administration [20.0 hours] [\$5,352.00]	ASIC Form 524 and other forms	Preparing and lodging ASIC forms including 505, 5602, 5011 etc Correspondence with ASIC regarding statutory forms
	Bank account administration	Requesting bank statements Bank account reconciliations Correspondence with bank regarding specific transfers
	ATO and other statutory reporting	Notification of appointment Preparing BAS' Correspondence with ATO regarding lodgements and registration
	Planning / Review	Discussions regarding status of administration
	Books and records / storage	Dealing with records in storage Sending job files to storage

### Express Formwork Supply Pty Ltd (In Liquidation)

Task Area	General Description	Includes
Creditors [9.0 hours] [\$3,383.00]	Dealing with proofs of debt	Receipting and filing POD's when not related to a dividend Corresponding with OSR and ATO regarding POD's when not related to a dividend
	Creditor Enquiries	Receive and follow up creditor enquiries via telephone Maintaining creditor enquiry register Review and prepare correspondence to creditors and their representatives via facsimile, email and post



Task Area	General Description	Includes
	Reports to creditors	Preparation of statutory report
Investigation [15.0 hours] [\$6,352.00]	ASIC reporting	Preparing statutory investigation reports Liaising with ASIC
	Correspondence	With various government agencies Contacting Directors relatives, spouses other third parties
	Conducting investigation	Collection of company books and records Reviewing company's books and records Review and preparation of company nature and history Conducting and summarising statutory searches Preparation of deficiency statement Review of specific transactions and liaising with directors regarding certain transactions Preparation of investigation file Lodgement of investigation with the ASIC
Administration [20.0 hours] [\$5,352.00]	ASIC Form 524 and other forms	Preparing and lodging ASIC forms including 505, 5602, 5011 etc Correspondence with ASIC regarding statutory forms
	Bank account administration	Requesting bank statements Bank account reconciliations Correspondence with bank regarding specific transfers
	ATO and other statutory reporting	Notification of appointment Preparing BAS' Correspondence with ATO regarding lodgements and registration
	Planning / Review	Discussions regarding status of administration
	Books and records / storage	Dealing with records in storage Sending job files to storage

### Rad Group (Aust) Pty Ltd (In Liquidation)

Task Area	General Description	Includes
Creditors [9.0 hours] [\$3,383.00]	Dealing with proofs of debt	Receipting and filing POD's when not related to a dividend Corresponding with OSR and ATO regarding POD's when not related to a dividend

Task Area	General Description	Includes
	Creditor Enquiries	Receive and follow up creditor enquiries via telephone Maintaining creditor enquiry register Review and prepare correspondence to creditors and their representatives via facsimile, email and post
	Reports to creditors	Preparation of statutory report
Investigation [15.0 hours] [\$6,352.00]	ASIC reporting	Preparing statutory investigation reports Liaising with ASIC
	Correspondence	With various government agencies Contacting Directors relatives, spouses other third parties
	Conducting investigation	Collection of company books and records Reviewing company's books and records Review and preparation of company nature and history Conducting and summarising statutory searches Preparation of deficiency statement Review of specific transactions and liaising with directors regarding certain transactions Preparation of investigation file Lodgement of investigation with the ASIC
Administration [20.0 hours] [\$5,352.00]	ASIC Form 524 and other forms	Preparing and lodging ASIC forms including 505, 5602, 5011 etc Correspondence with ASIC regarding statutory forms
	Bank account administration	Requesting bank statements Bank account reconciliations Correspondence with bank regarding specific transfers
	ATO and other statutory reporting	Notification of appointment Preparing BAS' Correspondence with ATO regarding lodgements and registration
	Planning / Review	Discussions regarding status of administration
	Books and records / storage	Dealing with records in storage Sending job files to storage





Schedule of rates as @ 1 July 2018

Private & Confidential

Title	Description	Hourly rate (Excl. GST) (\$)
Partner	Registered liquidator, Chartered Accountant, degree qualified with more than fifteen years of extensive experience in insolvency, restructuring and business advisory matters. experience. Leads engagements with full accountability for strategy and execution.	545
Director	Generally Chartered Accountant and degree qualified with more than ten years of experience. Extensive experience in managing large, complex engagements at a senior level. Autonomously leads complex insolvency appointments reporting to Partner.	490
Senior Manager	Generally Chartered Accountant and degree qualified with more than seven years of experience. Significant experience across all types of engagements. Self-sufficiently conducts small to medium insolvency appointments.	429
Manager	Generally Chartered Accountant and degree qualified with more than five years of experience. Experience in complex matters, day to day conduct of small to medium engagements. Assists senior staff on complex matters.	385
Supervisor	Generally Chartered Accountant and degree qualified with more than three years of experience. Assists senior staff in planning and conduct of small to large engagements. Supervise a small team and control small engagements.	363
Senior Analyst 1	Generally degree qualified and undertaking Chartered Accountant's qualification. Controls certain tasks on small engagements and assists staff with completing tasks on medium to large engagements.	319
Senior Analyst 2	Experienced graduate controlling certain tasks on small engagements. Assists senior staff in completing tasks on small to large engagements.	308
Analyst 1	Experienced graduate. Required to assists senior staff in completing tasks on small to large engagements.	264
Analyst 2	Generally a university graduate with appropriate qualifications. Assists with day to day tasks under the supervision of senior staff.	198
Graduate	Generally degree qualified and undertaking or about to undertake Chartered Accountant's qualification with less than one year of experience. Assists with day to day tasks under the supervision of senior staff.	182
Undergraduate	Undertaking relevant degree. Assists with tasks within workstreams and appointments under supervision.	165
Senior Bookkeeper	Experienced bookkeeper with more than 18 months experience. Assist senior staff with accounting functions of engagement.	165
Bookkeeper	Assist senior staff with accounting functions of engagement.	154
PA	Appropriate skills and experience to support professional staff in an administrative capacity.	132
Administration	Appropriate skills and experience to support professional staff in an administrative capacity.	105



Civic Building & Construction Pty Ltd (In Liquidation)  
A.C.N 604 556 407

Schedule 1: Resolution 1: 7 September 2018 to 23 November 2018

Civic Building & Construction Pty Ltd (In Liquidation)  
A.C.N 604 556 407 ("the Company")

TIME INCURRED FOR THE PERIOD 7 SEPTEMBER 2018 TO 23 NOVEMBER 2018

CALCULATION OF REMUNERATION

Employee	Position	\$/hour	Total actual hours	Total (\$)	Task Area					
					Creditors hrs	\$	Investigation hrs	\$	Administration hrs	\$
Christian Sprowles	Partner	545.0	4.1	2,235	0.50	273	3.60	1,962	0.00	0
Michael Hogan	Partner	545.0	0.4	218	0.00	0	0.10	55	0.30	164
Liz Russell	Director	490.0	4.8	2,352	0.00	0	4.80	2,352	0.00	0
Anny Ngo	Senior Manager	429.0	3.5	1,502	1.40	601	0.00	0	2.10	901
Angelo Cadiz	Senior Analyst 2	308.0	4.4	1,355	0.00	0	2.90	893	1.50	462
Jonas Wu	Graduate	182.0	7.1	1,292	3.30	601	3.10	564	0.70	127
Natalie Lu	Administration	105.0	3.1	326	0	0	0	0	3.1	326
<b>Total</b>			<b>27.4</b>	<b>9,279</b>	<b>5</b>	<b>1,474</b>	<b>15</b>	<b>5,826</b>	<b>8</b>	<b>1,979</b>
GST				928						
<b>Total (incl GST)</b>				<b>10,207</b>						
<b>Average hourly rate</b>				<b>339</b>						

Schedule 2: Resolution 2: 24 November to the Completion of the liquidation

Civic Building & Construction Pty Ltd (In Liquidation)  
A.C.N 604 556 407 ("the Company")

TIME INCURRED FOR THE PERIOD 24 NOVEMBER 2018 TO COMPLETION  
CALCULATION OF REMUNERATION

Employee	Position	\$/hour	Total actual hours	Total (\$)	Task Area					
					Creditors hrs	\$	Investigation hrs	\$	Administration hrs	\$
Christian Sprowles	Partner	545.0	7.0	3,815	1.50	818	2.50	1,363	3.00	1,635
Michael Hogan	Partner	545.0	1.0	545	0.50	273	0.50	273	0.00	0
Liz Russell	Director	490.0	9.0	4,410	2.00	980	5.00	2,450	2.00	980
Anny Ngo	Senior Manager	429.0	6.5	2,789	2.00	858	3.00	1,287	1.50	644
Angelo Cadiz	Senior Analyst 2	308.0	4.0	1,232	0.00	0	2.00	616	2.00	616
Jonas Wu	Graduate	182.0	8.0	1,456	2.50	455	2.00	364	3.50	637
Natalie Lu	Administration	105.0	8.0	840	0	0	0	0	8.00	840
<b>Total</b>			<b>43.5</b>	<b>15,087</b>	<b>9</b>	<b>3,383</b>	<b>15</b>	<b>6,352</b>	<b>20</b>	<b>5,352</b>
But Say				15,000						
GST				1,500						
<b>Total (Incl GST)</b>				<b>16,500</b>						
Average hourly rate				347						

Ozzie Tycoon Construction Pty Ltd (In Liquidation)  
A.C.N 610 405 180

Schedule 3: Resolution 4: 7 September 2018 to 23 November 2018

Ozzie Tycoon Construction Pty Ltd (In Liquidation)  
A.C.N 610 405 180 ("the Company")  
TIME INCURRED FOR THE PERIOD 7 SEPTEMBER 2018 TO 23 NOVEMBER 2018  
CALCULATION OF REMUNERATION

Employee	Position	\$/hour	Total actual hours	Total (\$)	Task Area					
					Creditors hrs	Investigation hrs	Administration hrs	\$		
Christian Sprowles	Partner	545.0	4.1	2,235	0.50	273	3.60	1,962	0.00	0
Michael Hogan	Partner	545.0	0.4	218	0.00	0	0.10	55	0.30	164
Liz Russell	Director	490.0	4.5	2,205	0.00	0	4.50	2,205	0.00	0
Anny Ngo	Senior Manager	429.0	3.8	1,630	1.40	601	0.30	129	2.10	901
Angelo Cadiz	Senior Analyst 2	308.0	4.8	1,478	0.00	0	3.20	986	1.60	493
Jonas Wu	Graduate	182.0	3.1	564	1.50	273	0.90	164	0.70	127
Natalie Lu	Administration	105.0	2.3	242	0	0	0	0	2.3	242
<b>Total</b>			<b>23.0</b>	<b>8,572</b>	<b>3</b>	<b>1,146</b>	<b>13</b>	<b>5,500</b>	<b>7</b>	<b>1,926</b>
GST				857						
<b>Total (incl GST)</b>				<b>9,429</b>						
Average hourly rate				373						



Schedule 4: Resolution 5: 24 November to the Completion of the liquidation

Ozzie Tycoon Construction Pty Ltd (In Liquidation)  
A.C.N 610 405 180 ("the Company")

TIME INCURRED FOR THE PERIOD 24 NOVEMBER 2018 TO COMPLETION

CALCULATION OF REMUNERATION

Employee	Position	\$/hour	Total actual hours	Total (\$)	Task Area					
					Creditors hrs	\$	Investigation hrs	\$	Administration hrs	\$
Christian Sprowles	Partner	545.0	7.0	3,815	1.50	818	2.50	1,363	3.00	1,635
Michael Hogan	Partner	545.0	1.0	545	0.50	273	0.50	273	0.00	0
Liz Russell	Director	490.0	9.0	4,410	2.00	980	5.00	2,450	2.00	980
Anny Ngo	Senior Manager	429.0	6.5	2,789	2.00	858	3.00	1,287	1.50	644
Angelo Cadiz	Senior Analyst 2	308.0	4.0	1,232	0.00	0	2.00	616	2.00	616
Jonas Wu	Graduate	182.0	8.0	1,456	2.50	455	2.00	364	3.50	637
Natalie Lu	Administration	105.0	8.0	840	0	0	0	0	8.00	840
<b>Total</b>			<b>43.5</b>	<b>15,087</b>	<b>9</b>	<b>3,383</b>	<b>15</b>	<b>6,352</b>	<b>20</b>	<b>5,352</b>
But Say				15,000						
GST				1,500						
<b>Total (incl GST)</b>				<b>16,500</b>						
Average hourly rate				347						

Oz Group (NSW) Pty Ltd (In Liquidation)  
A.C.N 618 449 335

Schedule 5: Resolution 7: 7 September 2018 to 23 November 2018

Oz Group (NSW) Pty Ltd (In Liquidation)  
A.C.N 618 449 335 ("the Company")  
TIME INCURRED FOR THE PERIOD 7 SEPTEMBER 2018 TO 23 NOVEMBER 2018  
CALCULATION OF REMUNERATION

Employee	Position	\$/hour	Total actual hours	Total (\$)	Task Area					
					Creditors hrs	\$	Investigation hrs	\$	Administration hrs	\$
Christian Sprowles	Partner	545.0	4.1	2,235	0.50	273	3.60	1,962	0.00	0
Michael Hogan	Partner	545.0	0.4	218	0.00	0	0.10	55	0.30	164
Liz Russell	Director	490.0	4.1	2,009	0.00	0	4.10	2,009	0.00	0
Anny Ngo	Senior Manager	429.0	3.5	1,502	1.40	601	0.00	0	2.10	901
Angelo Cadiz	Senior Analyst 2	308.0	4.3	1,324	0.00	0	2.90	893	1.40	431
Jonas Wu	Graduate	182.0	3.5	637	1.50	273	1.30	237	0.70	127
Natalie Lu	Administration	105.0	2.3	242	0	0	0	0	2.3	242
<b>Total</b>			<b>22.2</b>	<b>8,166</b>	<b>3</b>	<b>1,146</b>	<b>12</b>	<b>5,155</b>	<b>7</b>	<b>1,865</b>
GST				817						
<b>Total (incl GST)</b>				<b>8,982</b>						
Average hourly rate				368						



Schedule 6: Resolution 8: 24 November to the Completion of the liquidation

**Oz Group (NSW) Pty Ltd (In Liquidation)**  
**A.C.N 618 449 335 ("the Company")**  
 TIME INCURRED FOR THE PERIOD 24 NOVEMBER 2018 TO COMPLETION  
 CALCULATION OF REMUNERATION

Employee	Position	\$/hour	Total actual hours	Total (\$)	Task Area					
					Creditors hrs	\$	Investigation hrs	\$	Administration hrs	\$
Christian Sprowles	Partner	545.0	7.0	3,815	1.50	818	2.50	1,363	3.00	1,635
Michael Hogan	Partner	545.0	1.0	545	0.50	273	0.50	273	0.00	0
Liz Russell	Director	490.0	9.0	4,410	2.00	980	5.00	2,450	2.00	980
Anny Ngo	Senior Manager	429.0	6.5	2,789	2.00	858	3.00	1,287	1.50	644
Angelo Cadiz	Senior Analyst 2	308.0	4.0	1,232	0.00	0	2.00	616	2.00	616
Jonas Wu	Graduate	182.0	8.0	1,456	2.50	455	2.00	364	3.50	637
Natalie Lu	Administration	105.0	8.0	840	0	0	0	0	8.00	840
<b>Total</b>			<b>43.5</b>	<b>15,087</b>	<b>9</b>	<b>3,383</b>	<b>15</b>	<b>6,352</b>	<b>20</b>	<b>5,352</b>
But Say				15,000						
GST				1,500						
<b>Total (Incl GST)</b>				<b>16,500</b>						
Average hourly rate				347						

Express Formwork Supply Pty Ltd (In Liquidation)  
A.C.N 616 449 335

Schedule 7: Resolution 10: 7 September 2018 to 23 November 2018

Express Formwork Supply Pty Ltd (In Liquidation)  
A.C.N 616 449 335 ("the Company")  
TIME INCURRED FOR THE PERIOD 7 SEPTEMBER 2018 TO 23 NOVEMBER 2018  
CALCULATION OF REMUNERATION

Employee	Position	\$/hour	Total actual hours	Total (\$)	Task Area					
					Creditors hrs	\$	Investigation hrs	\$	Administration hrs	\$
Christian Sprowles	Partner	545.0	4.1	2,235	0.50	273	3.60	1,962	0.00	0
Michael Hogan	Partner	545.0	0.4	218	0.00	0	0.10	55	0.30	164
Liz Russell	Director	490.0	4.3	2,107	0.00	0	4.30	2,107	0.00	0
Anny Ngo	Senior Manager	429.0	3.7	1,587	1.40	601	0.00	0	2.30	987
Angelo Cadiz	Senior Analyst 2	308.0	4.3	1,324	0.00	0	2.90	893	1.40	431
Jonas Wu	Graduate	182.0	4.8	874	2.50	455	1.60	291	0.70	127
Natalie Lu	Administration	105.0	2.2	231	0	0	0	0	2.2	231
<b>Total</b>			<b>23.8</b>	<b>8,576</b>	<b>4</b>	<b>1,328</b>	<b>13</b>	<b>5,308</b>	<b>7</b>	<b>1,940</b>
GST				858						
Total (Incl GST)				9,433						
Average hourly rate				360						

Schedule 8: Resolution 11: 24 November to the Completion of the liquidation

Express Formwork Supply Pty Ltd (In Liquidation)

A.C.N 616 449 335 ("the Company")

TIME INCURRED FOR THE PERIOD 24 NOVEMBER 2018 TO COMPLETION

CALCULATION OF REMUNERATION

Employee	Position	\$/hour	Total actual hours	Total (\$)	Task Area					
					Creditors hrs	\$	Investigation hrs	\$	Administration hrs	\$
Christian Sprowles	Partner	545.0	7.0	3,815	1.50	818	2.50	1,363	3.00	1,635
Michael Hogan	Partner	545.0	1.0	545	0.50	273	0.50	273	0.00	0
Liz Russell	Director	490.0	9.0	4,410	2.00	980	5.00	2,450	2.00	980
Anny Ngo	Senior Manager	429.0	6.5	2,789	2.00	858	3.00	1,287	1.50	644
Angelo Cadiz	Senior Analyst 2	308.0	4.0	1,232	0.00	0	2.00	616	2.00	616
Jonas Wu	Graduate	182.0	8.0	1,456	2.50	455	2.00	364	3.50	637
Natalie Lu	Administration	105.0	8.0	840	0	0	0	0	8.00	840
<b>Total</b>			43.5	15,087	9	3,383	15	6,352	20	5,352
But Say				15,000						
GST				1,500						
<b>Total (Incl GST)</b>				16,500						
Average hourly rate				347						



**Rad Group (Aust) Pty Ltd (In Liquidation)**  
**A.C.N 618 479 388 ("the Company")**

**Schedule 9: Resolution 13: 7 September 2018 to 23 November 2018**

**Rad Group (Aust) Pty Ltd (In Liquidation)**  
**A.C.N 618 479 388 ("the Company")**  
**TIME INCURRED FOR THE PERIOD 7 SEPTEMBER 2018 TO 23 NOVEMBER 2018**  
**CALCULATION OF REMUNERATION**

Employee	Position	\$/hour	Total actual hours	Total (\$)	Task Area					
					Creditors hrs	\$	Investigation hrs	\$	Administration hrs	\$
Christian Sprowles	Partner	545.0	4.1	2,235	0.50	273	3.60	1,962	0.00	0
Michael Hogan	Partner	545.0	0.1	55	0.00	0	0.10	55	0.00	0
Liz Russell	Director	490.0	5.3	2,597	0.00	0	5.30	2,597	0.00	0
Anny Ngo	Senior Manager	429.0	3.2	1,373	1.40	601	0.00	0	1.80	772
Angelo Cadiz	Senior Analyst 2	308.0	4.5	1,386	0.00	0	2.90	893	1.60	493
Jonas Wu	Graduate	182.0	3.3	601	0.50	91	2.10	382	0.70	127
Natalie Lu	Administration	105.0	1.9	200	0	0	0	0	1.9	200
<b>Total</b>			<b>22.4</b>	<b>8,445</b>	<b>2</b>	<b>964</b>	<b>14</b>	<b>5,889</b>	<b>6</b>	<b>1,592</b>
GST				844						
<b>Total (Incl GST)</b>				<b>9,289</b>						
Average hourly rate				377						



**Schedule 10: Resolution 14: 24 November to the Completion of the liquidation**

**Rad Group (Aust) Pty Ltd (In Liquidation)  
A.C.N 618 479 388 ("the Company")**

**TIME INCURRED FOR THE PERIOD 24 NOVEMBER 2018 TO COMPLETION  
CALCULATION OF REMUNERATION**

Employee	Position	\$/hour	Total actual hours	Total (\$)	Task Area					
					Creditors hrs	\$	Investigation hrs	\$	Administration hrs	\$
Christian Sprowles	Partner	545.0	7.0	3,815	1.50	818	2.50	1,363	3.00	1,635
Michael Hogan	Partner	545.0	1.0	545	0.50	273	0.50	273	0.00	0
Liz Russell	Director	490.0	9.0	4,410	2.00	980	5.00	2,450	2.00	980
Anny Ngo	Senior Manager	429.0	6.5	2,789	2.00	858	3.00	1,287	1.50	644
Angelo Cadiz	Senior Analyst 2	308.0	4.0	1,232	0.00	0	2.00	616	2.00	616
Jonas Wu	Graduate	182.0	8.0	1,456	2.50	455	2.00	364	3.50	637
Natalie Lu	Administration	105.0	8.0	840	0	0	0	0	8.00	840
<b>Total</b>			<b>43.5</b>	<b>15,087</b>	<b>9</b>	<b>3,383</b>	<b>15</b>	<b>6,352</b>	<b>20</b>	<b>5,352</b>
But Say				15,000						
GST				1,500						
<b>Total (Incl GST)</b>				<b>16,500</b>						
Average hourly rate				347						